



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0085, s. 2023

TO: SCHOOL HEADS – IMPLEMENTING UNITS
SENIOR BOOKKEEPERS OF IU SCHOOLS


SUBJECT: **DEADLINE FOR SUBMISSION OF FINANCIAL ACCOUNTABILITY REPORTS
(FARS) 3, 4, 5 and 6**

DATE: March 10, 2023

1. Regional Memorandum No. PD-2023-009 has set the deadline on the submission of the above-mentioned reports. With this Division Memorandum this Office has also set the following deadline:
 - Far No. 5 and 6 – within 5 days after the end of the quarter;
 - Far 3 – on or before 10th day following the end of the year; and
 - Far 4 – on or before 2nd day of the month following the last month of the covered reporting period.
2. Kindly refer your concerns, if there are any, to the Division Accountant on the matter mentioned above.

Very truly yours,

For the Schools Division Superintendent:


REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent



: acctg/mlmq





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
FD-2023-009

To : Schools Division Superintendents
Attention: Division Accountant

Subject: DEADLINE FOR THE SUBMISSION OF FINANCIAL ACCOUNTABILITY
REPORTS (FARS) NO. 3, 4, 5 AND 6

Date : March 6, 2023

In line with the consolidation of the Financial Accountability Reports, all Division Offices are mandated to submit the following reports as per set deadlines:

- FAR No. 5 and 6 - within 12 days after the end of the quarter; ✓
- FAR No. 3 - on or before 18th day following the end of the year; and
- FAR No. 4 - on or before the 4th day of the month following the last month of the covered reporting period.

Please send your reports through this email address:
depedaccountingroxi@yahoo.com

For your guidance and strict compliance.

ALLAN G. FARNAZO
Director IV

23-16447

kmv 03/07/23

rob3/egg

