



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

NO. 0133, s. 2023

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor, CID  
Chief, Education Program Supervisor, SGOD  
Education Program Supervisors, CID  
Education Program Supervisor, SGOD  
Public Schools District Supervisors  
Concerned Public School Heads, Integrated, Elementary, Secondary Schools  
Private Schools  
Division Section Heads  
All others concerned

Subject: **ADDENDUM TO DM-OUHROD-2023-0231 TITLED CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH BATCH 2 COURSES**

Date: March 28, 2023

Relative to the released DM-OUHROD-2023-0231 and HRDD-2023-055 titled Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses, please be informed that the National Educators Academy of the Philippines through its professional Development Division (NEAP-PDD) announces the following:

Onboarding Activities for Confirmed Cohort 4 Lunduyan sa Kahusayan Participants	April 24 to 28, 2023
Cohort 4 Lunduyan sa Kahusayan Inclusive Dates of Implementation	May 8 to June 24, 2023

Expenses incurred in attending the said courses may be charged against School MOOE or other local funds subject to the usual accounting and auditing rules and regulations.

Other important details are stipulated in the attachments.

In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.



It is further advised that strict health and safety protocols shall be observed at all times.

Immediate dissemination of this memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV  
and Concurrent Officer-In-Charge  
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent



SGOD/jaam

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Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 216 0188  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2023-055

To : Assistant Regional Director  
 All Schools Division Superintendents

Subject: ADDENDUM TO DM-OUHROD-2023-0231 TITLED CALL FOR  
 NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN  
 SA KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH  
 BATCH 2 COURSES

Date : March 21, 2023

This has reference to the released DM-OUHROD-2023 titled, Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses, please be informed that the National Educators Academy of the Philippines through its professional Development Division (NEAP-PDD), announces the following:

Onboarding Activities for Confirmed Cohort 4 Lunduyan sa Kahusayan Participants	April 24 to 28, 2023
Cohort 4 Lunduyan sa Kahusayan Inclusive Dates of Implementation	May 8 to June 24, 2023

The Details of the onboarding activities shall be emailed to all confirmed participants through their registered email addresses. Hence, for further information, kindly refer to the following enclosures:

- a. Enclosure 1 - DM-OUHROD-2023-0365
- b. Enclosure 2 - Schedule of Nomination and Other Related Activities

For questions and clarifications, please contact Mr. Florentino Varron Jr. of **(Lunduyan Focal Person)** through [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph), kindly use this format in the subject line of the email for easier tracking: {LUNDUYAN} <subject of the email>.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION - DAVAO REGION

RECORDS SECTION  
**RELEASED**

**ALLAN G. FARNAZO**  
 Director IV

Enclosed: As Stated.  
 RO119/maba

BY: *[Signature]*  
 DATE: 3-23-23 TIME: 17:00



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republika ng Pilipinas  
**Department of Education**  
 OFFICE OF THE UNDERSECRETARY  
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
 DM-OUHROD-2023-0365

27-16917  
 18 MAR 2023 3:00

**TO :** Regional Directors  
 Schools Division Superintendents  
 Human Resource Development Division (HRDD) Chiefs  
 NEAP in the Region (NEAP-R) Focal Persons  
 SDO Lunduyan Focal Persons  
 All others concerned

**FROM :** *[Signature]*  
**GLORIA JUMAMIL-MERCADO**  
 Undersecretary for Human Resource and Organizational Development

**SUBJECT :** **ADDENDUM TO DM-OUHROD-2023-0231 TITLED CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH BATCH 2 COURSES**

**DATE :** March 08, 2023

1. Relative to the released DM-OUHROD-2023-0231 titled **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses**, the National Educators Academy of the Philippines, through its Professional Development Division (NEAP-PDD), announces the following:

<b>Onboarding Activities for Confirmed Cohort 4 Lunduyan sa Kahusayan Participants</b>	<b>April 24 to 28, 2023</b>
<b>Cohort 4 Lunduyan sa Kahusayan Inclusive Dates of Implementation</b>	<b>May 8 to June 24, 2023</b>

The details of the onboarding activities shall be emailed to all confirmed participants through their registered email addresses.

2. Additionally, the assistance of all HRDD chiefs and NEAP - R focal persons are asked for the following activities:
  - a. Ensure the submission of the documentary requirements of the PD participants for Cohorts 1, 2, and 3, and the updating of the tracker of submission. To this date, there are still a good number of scholars with no submission of the

documents as shown in the tracker. Important links are found in **Enclosure 3** of the previous memorandum;

- b. Ensure complete and timely submission of the list of nominees for Cohort 4, following the template provided in the abovementioned memorandum, as well as the submission of the nominees' documentary requirements; and
  - c. Inform and remind the non-completers of Lunduyan to join the upcoming Cohorts so they can complete their training programs and avoid refunding the total amount of the program they enrolled in as stipulated in their contracts.
3. Moreover, it is reminded that in case the Cohort 4 nomination slots assigned per region were not covered until **March 28, 2023**, the unfilled slots may be given to other regions that still have other nominees in their roster. The scanned and signed copies of the Letter of Intent (LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.
  4. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** through . Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN] <subject of the email>.
  5. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/Varron]



Enclosure 3

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
		NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive			
<b>NTC Lunduyan sa Kahusayan</b>	<a href="https://bit.ly/LunduyanLOIsandContracts">https://bit.ly/LunduyanLOIsandContracts</a>	<p>Cohort 1 &amp; 2 <a href="https://bit.ly/LunduyanTrackerLOIandContract">https://bit.ly/LunduyanTrackerLOIandContract</a></p> <p>Cohort 3 <a href="https://bit.ly/LunduyanCohort3Tracker">https://bit.ly/LunduyanCohort3Tracker</a></p>	<a href="https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganization">https://bit.ly/GDrivePDPbatch2GuideforSubfoldersOrganization</a>	<p><a href="https://bit.ly/PDParticipantsDatabase">https://bit.ly/PDParticipantsDatabase</a></p> <p>Cohort 1, 2, and 3 completers: <a href="https://bit.ly/LunduyanListofCompleters">https://bit.ly/LunduyanListofCompleters</a></p> <p>Non-Completers: <a href="https://bit.ly/LunduyanNonCompleters">https://bit.ly/LunduyanNonCompleters</a></p>	<p>Brochure: <a href="https://bit.ly/NEAP-NTCLunduyanBrochure">https://bit.ly/NEAP-NTCLunduyanBrochure</a></p> <p>FAQs: <a href="https://bit.ly/LunduyanC3FAQs">https://bit.ly/LunduyanC3FAQs</a></p>
<b>UP NISMED GeoGebra</b>	<a href="https://bit.ly/UPNISMEDGeoGebraLOIsandContracts">https://bit.ly/UPNISMEDGeoGebraLOIsandContracts</a>	<a href="https://bit.ly/3JLpeShGeoGebraTrackSheet">https://bit.ly/3JLpeShGeoGebraTrackSheet</a>		<a href="https://bit.ly/PDParticipantsDatabase">https://bit.ly/PDParticipantsDatabase</a>	<a href="https://bit.ly/geogebraimportdesign">https://bit.ly/geogebraimportdesign</a>
<b>SEAMEO INNOTECH Batch 2 Courses</b>	<a href="https://bit.ly/NEAPSEAMBOBATC H2Participants">https://bit.ly/NEAPSEAMBOBATC H2Participants</a>	Other links will be provided once list is finalized		Other links will be provided once list is finalized	



Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND  
TEACHER EDUCATION COUNCIL SECRETARIAT

**MEMORANDUM**  
**DM-OUHROD-2023-0231**

**TO :** Regional Directors  
Schools Division Superintendents  
Human Resource Development Division (HRDD) Chiefs  
NEAP in the Region (NEAP-R) Focal Persons  
SDO Lunduyan and SEAMEO INNOTECH Focal Persons  
All others concerned

**FROM :** *[Signature]*  
**GLORIA JUMAMIL-MERCADO**  
Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines, and  
Teacher Education Council Secretariat

**SUBJECT :** **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4  
LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO  
INNOTECH BATCH 2 COURSES**

**DATE :** February 10, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses.**
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and SEAMEO INNOTECH Batch 2 courses, and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the regions are requested to disseminate the following in their respective regions.
  - a. **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
  - b. **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
4. In case a region will not be able to cover all the slots assigned until **March 28, 2023**, the unfilled slots may be given to other regions who still have other nominees in their roster. The scanned and signed copies of the Letter of Intent



(LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.

5. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the documents should be uploaded in their designated Google drive folders. Important links are found in **Enclosure 3**.
6. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** or **Ms. Richie Vesagas (SEAMEO Innotech focal person)** through [redacted]. Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

*[NEAP-PDD/ Varron/ Vesagas]*



**SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES**

1. Suggested schedule of the nomination and other activities for cohort 4 Lunduyan Training Program, and Cycle 2 of SEAMEO INNOTECH Batch 2 courses:

<b>Activities</b>	<b>Schedule</b>	<b>Details</b>
RO to inform the SDO regarding the memorandum	until 3rd week of January 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan and SEAMEO INNOTECH batch 2 courses	4th week of January 2023 until the 1st week of February 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO may utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.
Accomplishment of the list of nominees  <i>NOTE: Kindly ensure that nominees have been informed of their participation.</i>	February 2023 until 2nd week of March 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	2nd to 3rd week of March 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
<b>Submission of collated list of nominees per region to NEAP CO</b>	<b>March 28, 2023</b>	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at <a href="mailto:neapco@deped.gov.ph">neapco@deped.gov.ph</a> using this template: <a href="#">https://www.deped.gov.ph/.../template</a>
Onboarding Activities	To be announced separately by program	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	To be announced separately by program	Details of the dates of implementation shall be communicated through separate issuances per PD program.

2. All participants will receive an email notification from NEAP, NTC or SEAMEO INNOTECH confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan and SEAMEO INNOTECH courses. The invitation and details of the activities shall be sent to the participants through their indicated email address.



Enclosure 2

Remaining Slots per Region

A. Lunduyan sa Kahusayan

Region	Allocated Slots (Teacher's Program)	Allocated Slots (School Head's Program)	Allocated Slots (Coaching Program)	Total Allocated Slots
All regions except BARMM	96 pax per region	87 pax per region	40 pax per region	223 pax per region

B. SEAMEO INNOTECH Batch 2 Courses

Region	Strategic Thinking and Innovation for School Leaders (Flexible Course with Synchronous and Asynchronous Classes)			Massive Open Online Courses for Teachers (Asynchronous Classes)		
	Course 1: Essentials of Strategic Thinking and Innovation	Course 2: Charting an Innovative School Strategy	Course 3: Leading and Sustaining Change	Early Literacy Instruction for K-3 Teachers	Becoming a Better Teacher Everyday (BBTE)	Teach On: Keeping the Passion Alive
I	104	260	274	-	-	-
II	253	288	291	646	440	604
III	240	285	287	812	677	732
IV- A	151	252	259	322	-	8
IV - B	293	297	298	818	761	812
V	197	257	252	300	287	301
VI	229	282	287	351	317	267
VII	208	279	287	552	498	544
VIII	239	280	287	61	123	163
IX	277	294	290	867	826	822
X	282	296	293	882	765	850

XI	276	297	282	838	810	760
XII	245	283	276	581	180	520
CARAGA	246	290	295	403	325	415
NCR	257	286	284	838	689	763
CAR	276	288	277	913	964	951



**Enclosure 3**

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents  <i>NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive</i>	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
<b>NTC Lunduyan sa Kahusayan</b>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	Cohort 1 & 2 <a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>  Cohort 3 <a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	Brochure: <a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>  FAQs: <a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>
<b>UP NISMED GeoGebra</b>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>		<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>
<b>SEAMEO INNOTECH Batch 2 Courses</b>	<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	Other links will be provided once list is finalized.		<a href="#">https://drive.google.com/drive/folders/1G8v.../1G8v...</a>	Other links will be provided once list is finalized.