



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

August 18, 2025

DIVISION MEMORANDUM

No. 0217s, 2025

ORIENTATION ON THE ACCOMPLISHMENT OF THE OFFICE PERFORMANCE COMMITMENT FORM (OPCF) OF THE SCHOOL HEADS

To : Assistant Schools Division Superintendent
Public Schools District Supervisors
School Heads, Elementary and Secondary
All others concerned

1. In line with our continuing effort to align performance management with the strategic directions of the Department of Education, all school heads are hereby enjoined to attend the **Orientation on the Accomplishment of the Office Performance Commitment Form (OPCF)** on **Friday, August 22, 2025, at 3:00 p.m.** This will be conducted **online via the perpetual link of the OSDS** at <https://bit.ly/davnorosds-meeting>.
2. This orientation aims to :
 - a. Provide clear instructions on the proper completion of the OPCF;
 - b. Emphasize the importance of ensuring that commitments are aligned with the **Quality Basic Education Development Plan (Q-BEDP), Regional Education Development Plan (REDP), and Division Education Development Plan (DEDP)**; and
 - c. Reiterate that all efforts must be concentrated on the essentials in achieving the Division's targets and in making significant strides in the delivery of **accessible, relevant, and quality education**.
3. Attendance and active participation are vital to ensure understanding, consistency in implementation, and collective accountability for results.
4. In the conduct of the series of activities regarding the above matter, it is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.
5. For information, guidance, and compliance.

REYNALDO B. MELLORIDA, CESO V

Schools Division Superintendent

For the Schools Division Superintendent

DR. EDUARD C. AMOGUIS

Chief, Curriculum Implementation Division



ASDS/jgv

Orientation on the accomplishment of the office performance commitment form (opcf) of the school heads



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