



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE  
 SAN ISIDRO DISTRICT

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Office of the Schools Division Superintendent

February 24, 2022

**DIVISION MEMORANDUM**  
 NO. 238 S, 2022

**QUARTERLY VIRTUAL MEETING ON ELEMENTARY ENGLISH SCHOOL COORDINATORS**

To: School Heads Concerned  
 School English Coordinators

1. Please be informed that March 4, 2022, from 8:00am to 12:00 noon will be the schedule of the Elementary English School Coordinators Virtual Meeting. Attached to this memorandum is the list of participants. The meeting link shall be sent to the participants a day before the meeting.
2. The agenda of this virtual meeting are the following:
  - 2.1 The upcoming District Festival of Talents in English which is scheduled on March 24, 2022.
  - 2.2 Proficiency Level and Least Mastered Competencies in every quarter.
  - 2.3 Action Plan in English
  - 2.4 Accomplishment Report from January-February 2022
  - 2.5 Innovations/interventions, and recommendations with regards to the least mastered competencies.
  - 2.6 Other Matters
3. This is to inform also that the meeting of the School English Coordinators is set quarterly.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office. Further, health protocols shall be observed at all times.
5. For dissemination and compliance.

**DEE D. SILVA, DPA, CESO V**  
 Schools Division Superintendent

