



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

June 19, 2023

DIVISION MEMORANDUM  
No. 0250, s.2023

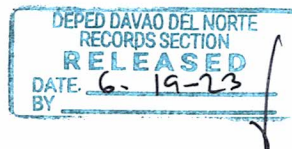
**USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS) TOUCH MOBILE APPLICATION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, CID  
Chief Education Supervisor, SGOD  
Education Program Supervisors, CID  
Education Program Supervisor, SGOD  
Division Section Heads  
All others concerned

All DepEd personnel are encouraged to download and utilize the **GSIS Touch Mobile** application to access member's records and avail of the different services of GSIS.

For more information, attached herewith are the memoranda from the Office of the Regional Director, ASD-2023-105 and the Office of the Undersecretary, DM-OUHROD-2023-0715. Please be guided.

Widest dissemination of this information is hereby desired.



  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Enclosed: As stated.

PER/fah

Page 1 of 1



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
ASD-2023-105

To : Schools Division Superintendents  
Chiefs of Functional Divisions

Subject: **USE OF GOVERNMENT SERVICE INSURANCE SYSTEM  
(GSIS) TOUCH MOBILE APPLICATION**

Date : June 07, 2023

Herewith is Memorandum DM-OUHROD-2023-0715 dated May 30, 2023 from the Office of the Undersecretary for Human Resource and Organizational Development, encouraging all DepEd personnel to download and utilize the Government Service Insurance System (GSIS) Touch Mobile Application to access member's records and avail of the different services of GSIS.

Widest dissemination of this information is hereby desired.

**ALLAN G. FARNAZO**  
Director IV

Enclosed: As stated.

ROA3/PS/ljtj

DEPARTMENT OF EDUCATION ROXI  
RECORDS SECTION

**RELEASED**

By 20119  
Date June 07, 2023

By the Authority of the Regional Director

**REBONFAMIL R. BAGUIO**  
Director III

07 JUN 2023



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ISO 9001:2015 - Certified



Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION  
RECORDS & COMMUNICATIONS

MEMORANDUM  
DM-OUHROD-2023- 0715

RECEIVED  
By: [Signature]  
Date: 6.1.23 Time: 3:11

TO : Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Assistant Regional Directors  
Schools Division Superintendents  
Assistant Schools Superintendents  
All Others Concerned

FROM : [Signature]  
GLORIA JIMAMIL-MERCADO  
Undersecretary for Human Resource and Organizational Development

SUBJECT : USE OF GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)  
TOUCH MOBILE APPLICATION

DATE : 30 May 2023

This is to encourage all DepEd Personnel to download and utilize the **GSIS Touch Mobile Application** to access member's records and avail the following GSIS Services:

GSIS Touch Services	Details
1. Member Records	a. Membership Records b. Loan Records c. Claim Records d. Pension Records
2. Loans Details and Application	a. Loan Tentative Computation b. Loan Application c. Loan Status
3. Claim Records and Application	a. Claim Tentative Computation b. Claims Application
4. Motor Vehicle (MV) Claims	
5. GSIS Citizens Charter	
6. Branch Locator	
7. Annual Pensioners Information Revalidation (APIR) Schedule	
8. GSIS News and Updates	

The application is available for download in both Google Play Store and Apple App Store.

To register, members will need to create an account using their birthdate and Business Partner (BP) number. A One Time Pin (OTP) shall be sent to the member's registered mobile number. Members will be asked to supply a username and password.

Should there be any discrepancies found in the member's GSIS records or need to confirm the BP number and/or update member's mobile number, kindly coordinate with the regional or schools division office HRMO/assigned Authorized Agency Officer (AAO), or update member's information through the GWAPS Kiosk.

For further details, visit the GSIS website at: <https://www.gsis.gov.ph/>.

For information,

[bhrad-pd/cruz]





**gfa**  
glnhawa  
for all!

*Release* sa

## GSIS MOBILE APP

### WHAT YOU NEED, WHEN YOU NEED IT.

Members Records  
Loan Details and Application  
Claims Records and Application  
Pension Records

APIR Schedule  
Citizen's Charter  
Branch Locator  
GSIS News

#### HOW TO REGISTER

- Step 1: **OPEN** an account with your Birthdate and BP number
- Step 2: **ENCODE** the **OTP (One Time Pin)** that will be sent to your registered mobile number.
- Step 3: **CREATE** your username and password

#### UPDATING YOUR INFORMATION

If your number is not registered, you may update it via:

1. GWAPS Kiosk
2. AAO (Authorized Agency Officer)
3. GSIS Branch

**All you need in a touch!**  
**Download now!**



Google Play



Download on the  
App Store

