



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

SCHOOLS DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

March 3, 2022

DIVISION MEMORANDUM
 No. 256, s. 2022


ADDENDUM TO DIVISION MEMORANDUM NO. 234, s. 2022 ENTITLED TRANSLATION AND DUBBING OF MENTAL HEALTH AND PSYCHOSOCIAL SUPPORT SERVICES (MHPSS) INFOMERCIALS IN LOCAL LANGUAGES

To: Assistant Schools Division Superintendent
 Chief Education Program Supervisor, Curriculum Implementation Division (CID)
 Chief, Education Program Supervisor, School Governance and Operations Division (SGOD)
 Education Program Supervisors, Curriculum Implementation Division (CID)
 Education Program Supervisor, School Governance and Operations Division (SGOD)
 Division Section Heads
 Public Schools District Supervisors
 School Heads, Integrated, Elementary and Secondary Schools

- In line with the submission of translated infomercial videos, the Technical Working Group members and the Division DRRM Focal Person are requested to follow the timeline below, to wit:

Date	Activity	Remarks
March 3 – 8, 2022	Script translation and checking/revision	Output to be submitted online
March 9, 2022	Recording and dubbing of the infomercial	Venue at the Division Library Hub in Carmen CESSC
March 10 – 16, 2022	Video editing and checking/revision	Output to be checked online
March 17, 2022	Submission to DepEd - DRRMS	Output to be submitted online

- Travel and other allowable expenses of the TWG members during the recording and dubbing schedule are charged to local funds subject to the usual accounting and auditing rules and regulations.
- Further, necessary arrangements must be made to ensure crucial school tasks/ services are continued.
- Everyone is enjoined to continually support and recognize the value of equality and diversity as well as ensure STRICT adherence to the health and safety protocols in all undertakings relevant to the activity.
- For compliance.


DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent

