



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

September 30, 2025

DIVISION MEMORANDUM

No. 0257, s. 2025

LETTER REQUEST FOR CAREER TALKS AND DISPLAY OF PROMOTIONAL MATERIALS

To: Dr. Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Dr. Eduard C. Amoguis, Chief, Curriculum and Implementation Division
Education Program Supervisors
Public Schools District Supervisors
All School Heads
All Other Concerned

Relative to the request of Rizal Memorial Colleges, Inc, Tagum Campus to conduct a 5-minute Career Talks and Display of Promotional Materials, this Office grants the permission provided that the talk shall be done during the free time of the students, and the display of the promotional materials is only limited to the available corner of the schools where the Career Advocacy is exhibited.

Moreover, the No Disruption of Classes Policy as stipulated in DepEd Order 9, s. 2005, titled Instituting Measures to Increase Engaged Time on Task and Ensuring Compliance Therewith, must strictly observed.

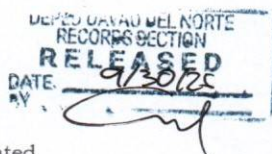
Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.

Please be guided accordingly.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

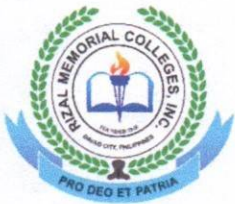
DR. EDUARD C. AMOGUIS
Chief, CID



Enclosure: As Stated
CID/ gstd
Fn. Career talk.rmc



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 823 5170
Email Address: depeddavnor.sdo@deped.gov.ph
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



Rizal Memorial Colleges, Inc.

Tagum Campus

Purok Gulayan, Boizer Avenue, Brgy. Mankilam
Tagum City, Philippines
Admission Center
Tel. No. (084) 645-1645
admissions.rmctagum@gmail.com

DepEd Division of Davao del Norte
RECEIVED
RECORDS SECTION

17 SEP 2025

Sig.: 25-47162

September 17, 2025

JANETTE G. VELOSO, CESO VI

OIC - SGOD Chief/Assistant Schools Division
Department of Education
Division of Davao Del Norte

Subject: Request for Approval to Conduct Career Talks and Display Promotional Materials in Public Schools

Dear **Dr. VELOSO**,

I am writing on behalf of the Rizal Memorial Colleges, Inc. Tagum (RMC), established to meet the rising demand for quality education in Tagum City. RMC has proudly contributed to the community by providing quality education through its Junior High School, Senior High School and College programs: Bachelor of Science in Criminology, Bachelor of Science in Psychology, Bachelor in Human Service, Bachelor of Early Childhood Education, Bachelor of Special Needs Education and Bachelor of Science in Agriculture. These programs are testament to our commitment to delivering excellence in education.

As part of our mission to provide accessible and well-rounded educational opportunities, we would like to request your approval to carry out two initiatives within primary and secondary schools in your division.

1. Career Talk (5 minutes):

This brief session will be facilitated by our marketing and promotions team to give students insight into the educational paths available in RMC.

2. Display of Promotional Materials:

Distribute flyers/leaflets and install poster/tarpaulins within the school premises, allowing students parents, and faculty to access more information about our programs conveniently.

With your approval, our team will reach out to each school to coordinate and ensure strict compliance with all school policies and health protocols during our visits.

Should you need further information or have any questions, please do not hesitate to reach out through the following;

Telephone: (084) 645-1645
Mobile: 0956-483-1509

Website: www.tagum.rmc.edu.ph
Email: admissions.rmctagum@gmail.com

We look forward to the possibility of working together to inspire students across the region.

Thank you so much.

With full respect


JULITO A. ORIO, LPT, MAT-FIL, CHRA, SMRIEDR
Rizal Memorial Colleges, Inc.
School Director

Dr. Daelm.
Mr. - 1st Assistant
for & for
field