



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

March 3, 2022

DIVISION MEMORANDUM
 No. 241, s. 2022

MATRIX OF ACTIVITIES IN PREPARATION FOR THE CONFERMENT OF THE PRIME-HRM

- To: Rebecca C. Sagot, ASDS
 Rosalinda N. Dionio, AO V
 Ramel M. Pilo, Chief-SGOD
 Eduard C. Amoguis, Chief-CID
 Liezl J. Moquia, Education Program Supervisor in MAPEH
 Ricardo M. Olmedo, P IV, Sto. Tomas National High School
 Aser M. Samsona, P IV, Asuncion National High School
 Reynaldo C. Sianda Jr., P III, Baltazar Nicor National High School
 Angelina R. Tagaro, P II, Alejal Elementary School
 Edna A. Figuracion, Asst. P II, Kapalong National High School
 Mary Evangeline D. Singson, P I, Macgum Integrated School
 Carlito G. Maligro, HT III, Datu Balong National High School
 Leonardo B. Item, SH, Liguyon Elementary School
 Abelardo D. Cardinal, SH, Tubod National High School
 Hazel Ann T. Manigos, School In-Charge, Lomondong Elementary School
 All Others Concerned

1. This has reference to the conferment of the PRIME – HRM in this division on March 17, 2022, the identified members of the Division Production Team, Key Personnel and staff of the Four Pillars shall observe the following schedule in preparation of the activity, to wit;

Activity	Date	Persons Involved
Interview & Photo/Video shoots of the Key Personnel & Staff of the Four Pillars	March 8, 2022	Key Personnel & Staff of the Four Pillars Division Prod Team
Venue Set-Up	March 17, 2022	Identified Division Prod Team
Tech Run	March 17, 2022	Division Prod Team

2. The list of participants in the activity is enclosed in this memorandum.
 3. The participants are required to strictly observe the health protocols as prescribed by the IATF during this time of pandemic.
 4. In the conduct of this activity, it is expected that Equal Opportunity Principle (EOP) Performance goals and requirements must be observed in such a way to recognize universal equality of individuals regardless of gender, religion, ethnicity, and political affiliation.
 5. Immediate dissemination of this memorandum to the concerned is desired.

[Signature]
DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent




List of Participants

Activity	Date	Venue	Persons Involved
Interview & Photo/Video shoots of the Key Personnel & Staff of the Four Pillars	March 8, 2022	Division Office	<p>Division Prod Team: Joey Mamon Dexter Mariveles Rene Marco Sulamin Kirk Allen Veloso Cherwel Jake Maque Cheryl Rayon</p> <p>Four Pillars:</p> <p>Performance and Management Team Rebecca C. Sagot Allen T. Guilaran Marvin L. Gozon</p> <p>Recruitment Selection and Placement Rosalinda N. Dionio Relyn B. Gallardo</p> <p>Learning & Development Gay Taguiran Romela Pangandoyon</p> <p>Personnel Development Committee Ramel Pilo Gloria Subong Arnel Labasan Marlyn Publico Jocelyn Fernandez</p>
Venue Set-Up	March 17, 2022	TBA	Marla Grace Abdulgani Gryndelle June Binasbas
Tech Run	March 17, 2022 (8:00am)	TBA	Ervin Rey Abao Joey Mamon Joash Gementiza Rene Marco Sulamin Karl Jose Ibarrientos Marianne Calma Grendylle June Binasbas



			Marla Grace Abdulgani
			Cherwel Jake Maque
			Kirk Allen Veloso
			Dexter Jay Mariveles
			Cheryl Rayon
			Junery Tabal
			Liezl J. Moquia
			Gay Taguiran

Prepared by:


LIEZL J. MOQUIA
 Education Program Supervisor

