



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE

RECORDS SECTION

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Office of the Schools Division Superintendent

March 9, 2022

DIVISION MEMORANDUM

No. 294, s. 2022

**THIRD TRANCHE SALARY RECONCILIATION TO THE GSIS**

To: Public Schools District Supervisors

The field is hereby informed that there will be emergency meeting with the following Administrative Officers assigned as focal persons to each district for the adjustment of salaries of all the employees under the Third Tranche Schedule for this year with the records of the GSIS at the Division Conference Hall on March 10, 2022:

NAME	DISTRICT ASSIGNMENT	SCHEDULE
Marivic Baco	New Corella	8:30 – 12:00
Jessa T. Saavedra	Asuncion	8:30 – 12:00
Jellean Erbito	San Isidro	8:30 – 12:00
Lorina Samar	Kapalong East	8:30 – 12:00
Marife Ilagan	Kapalong West	8:30 – 12:00
Annie Lou Namoc	Langilan	8:30 – 12:00
Annalyn Alday	Carmen	1:00 – 4:30
Lilet Y. Pabillore	B.E. Dujali	1:00 – 4:30
Karen Sol Mallorca	Sto. Tomas East	1:00 – 4:30
Rowena Bagongon	Sto. Tomas West	1:00 – 4:30
James Bacus	Talaingod	1:00 – 4:30

All participants are required to bring with them laptop, flash drive and extension cord.

Travel and other incidental expenses are chargeable against local funds subject to existing accounting and auditing rules and regulations.

All personnel are required to follow the health protocols as prescribed by the IATF during this time of pandemic.

In adherence to all policies, everyone is encouraged to value equality and diversity (Equal Opportunity Principle) within the Department.

For immediate compliance of all concerned.

[Signature]

DEE D. SILVA, DPA, CESO V  
 Schools Division Superintendent

