



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

FEDERAL DIVISION OF DAVAO DEL NORTE
RECEIVED
Date: 03-09-2022
By: [Signature] 3:07pm

Office of the Schools Governance and Operations Division

March 9, 2022

DIVISION MEMORANDUM

No. 289, s. 2022

**RE-ORIENTATION ON HUMAN RESOURCE DEVELOPMENT (HRD) PROCESSES AND POLICIES
CUM REWARDS AND RECOGNITION OF 2021 HRD COORDINATORS**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, Curriculum Implementation Division (CID)
OIC Chief, Education Program Supervisor, School Governance and Operations Division (SGOD)
Education Program Supervisors, Curriculum Implementation Division (CID)
Education Program Supervisor, School Governance and Operations Division (SGOD)
Public Schools District Supervisors
School Heads, Integrated, Elementary and Secondary Schools

1. Please be informed of the conduct of the **Re-Orientation on Human Resource Development Processes and Policies cum Rewards and Recognition of 2021 HRD Coordinators** on **March 31, 2022** from **8:00 o'clock in the morning** until **5:00 o'clock in the afternoon** via **Stream Yard** and shall be aired through **DepEd DavNor Facebook Live**.
2. All School HRD Coordinators are directed to attend the activity which aims to orient the participants with the latest directives, processes, and policies of Human Resource Development. Likewise, Rewards and Recognition shall also be conducted to give due recognition of the selfless contribution of HRD Coordinators to the successful implementation of HRDs' program and activities.
3. All expenses incurred in the conduct of this activity shall be chargeable against division/school maintenance and other operating expenses (MOOE) subject to the usual accounting and auditing rules and regulations.
4. All concerned are required to **STRICTLY** observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For information and widest dissemination to all concerned.


DEE. D. SILVA, DPA, CESO V
Schools Division Superintendent

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