



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

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RECORDS SECTION
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Office of the School Governance and Operations Division

March 9, 2022

DIVISION MEMORANDUM

No. 293, s. 2022

DISTRICT WIDE REFRESHER WORKSHOP ON THE PREPARATION OF SCHOOL IMPROVEMENT PLAN FOR THE NEXT THREE SCHOOL YEARS

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, Curriculum Implementation Division (CID)
Chief, Education Program Supervisor, School Governance and Operations Division
Education Program Supervisors, Curriculum Implementation Division (CID)
Education Program Supervisor, School Governance and Operations Division (SGOD)
Public Schools District Supervisors
School Heads, Integrated, Elementary and Secondary Schools

1. School Improvement Plan (SIP) is a roadmap that lays down specific intervention that a school, with the help of the community and other stakeholders, will undertake within the period of three consecutive school years (SY). SIP seeks to provide those involved in school planning an evidence-based, systematic approach with the point of view of the learner as the starting point.
2. In view thereof, the School Governance and Operations Division (SGOD) through the trained District School-Based Management (D-SBM) Teams shall conduct a refresher workshop on the processes in the preparation of SIP for the next three SY beginning 2022-2023. The workshop shall be done simultaneously across the 11 districts beginning March 14, 2022.
3. The facilitators and participants of this activity are the trained D-SBM teams and school heads respectively. Further, the facilitators shall also be the ones responsible in the assessment of the content of the SIP and its alignment with the Annual Procurement Plan (APP) before it is submitted for approval to the Division Assessment Committee (DAC). Training expenses shall be chargeable against school Maintenance and Other Operating Expense (MOOE) fund subject to the usual accounting and auditing rules and regulations. List of facilitators are herewith enclosed.
4. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For widest dissemination and compliance.

DEE. D. SILVA, DPA, CESO V
Schools Division Superintendent

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DISTRICT SCHOOL-BASED MANAGEMENT (D-SBM) TEAMS

School Year: 2022 – 2023, 2023-2024, 2024-2025

Name		District	Name		District
1	Ophelia A. Roca	Asuncion	29	Jim Roy P. Cubar	Langilan
2	Marietta R. Ranis	Asuncion	30	Janeth L. Delgado	Langilan
3	Restituto A. Digal Jr.	Asuncion	31	Benjelita Batao	Langilan
4	Shirley S. Neri	Asuncion	32	Haydee D. Decendario	New Corella
5	Eufemia V. Saga	Asuncion	33	Hilda S. Ermias	New Corella
6	Marlene P. Basa	Asuncion	34	Fe R. Torre Franca	New Corella
7	Evelyn P. Lucas	Asuncion	35	Divina G. Aplao	New Corella
8	Aser M. Samsona	Asuncion	36	Christopher B. Gonzales	San Isidro
9	Eric P. Indie	Asuncion	37	Ma. Lerma C. Llevado	San Isidro
10	Jocelyn C. Cadiente	Braulio E. Dujali	38	Ramil M. Torsino	San Isidro
11	Janeth E. Gomez	Braulio E. Dujali	39	Allan J. Paglinawan	San Isidro
12	Susan T. Flores	Braulio E. Dujali	40	Armando M. Olmedo	Sto. Tomas East
13	Jerome L. Mariano	Braulio E. Dujali	41	Ignacio P. Lasco	Sto. Tomas East
14	Teresita B. Butalid	Carmen	42	Bernard K. Mallorca	Sto. Tomas East
15	Angeline T. Tagaro	Carmen	43	Ener M. Judit	Sto. Tomas East
16	Adonis P. Layaguin	Carmen	44	Ligaya A. Bolo	Sto. Tomas East
17	Oliver U. Emata	Carmen	45	Ernie L. Caas	Sto. Tomas West
18	Rochelle R. Capon	Carmen	46	Mila Juvy J. Cachuela	Sto. Tomas West
19	Lordelyn A. Buyo	Carmen	47	Ivy T. Caspe	Sto. Tomas West
20	Noli T. De Felipe	Carmen	48	Ricardo M. Olmedo	Sto. Tomas West
21	Marlyn F. Angoy	Kapalong East	49	Edgar L. Manaran	Talaingod
22	Leigh Jay P. Cubar	Kapalong East	50	Elsie P. Lucino	Talaingod
23	Phoebe Grace C. Eran	Kapalong East	51	Dona P. Marimon	Talaingod
24	Alma M. Consencino	Kapalong West	52	Christine E. Paulican	Talaingod
25	Jo Art P. Cervera	Kapalong West	53	Arlyn P. Murillo	Talaingod
26	Amelia F. Ortega	Kapalong West	54	Juvic C. Saguin	Talaingod
27	Roda N. Rosete	Kapalong West	55	Dominic M. Dizon	Talaingod
28	Ronnie Publico	Langilan			

Prepared by:

RAMEL M. PILO
Chief Education Supervisor, SGOD