



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

August 11, 2023

**DIVISION MEMORANDUM**

No. 0318 s. 2023

**CONDUCT OF BRIGADAHAN SA LR**

To: Eduard C. Amoguis, EdD, Chief Education Supervisor- CID  
Edgar L. Manaran – Education Program Supervisor / LRMS Manager  
Education Program Supervisors  
Public Schools District Supervisors  
Neil Edward D. Diaz – Project Development Officer II  
Charline V. Udani - Librarian II  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Relative to the conduct of 2023 Brigada Eskwela, this office informs the field on the **Conduct of Brigadahan sa LR** from August 14 to 25, 2023. A bayanihan spirit on learning resources, which may include but not limited to fixing reusable self-learning modules, textbooks, learner's material, supplemental reading materials, and other types of learning resources by cleaning, dusting, applying adhesives, and covering them.
2. This office advises all the schools to ensure all Learning Activity Sheets (LAS)/Self Learning Modules (SLMs) are accounted for with lists and records from the custodian of these LAS/SLMs and to make sure that these materials are accessible and preserved properly. This is to guarantee that learning resources are accessible and prepared for usage for the school year 2023–2024.
3. In line with this, all school LR Coordinators are required to submit an Inventory Report for all learning resources (Self-Learning Modules and Textbooks) present in the school. The Inventory Report Template is attached to this memorandum. This is to ensure that all learning resources are available and ready to use for School Year 2022-2023.
4. There will be a Google Drive to be sent to the LR Coordinators' GC for the storage of documents and reports with folders by District. Documents to be submitted are: scanned monitoring tool duly signed by authorities, pictures before-during-after the preparation and proper storage of SLMS, pictures of hanging tarpaulins, and screenshots of social media campaigns on Brigadahan sa LR.
5. It is also encouraged that all schools must prepare their mechanisms or systems in the distribution, retrieval, and storage of the Self-Learning Modules and other learning resources in compliance with the health and safety protocols.
6. Monitoring of the implementation of this Brigadahan sa LR 2023 shall be conducted by the Learning Management Section (LRMS) Personnel, Education Program Supervisors, and Public Schools District Supervisors. The monitoring tool to be used in the conduct of this activity is attached to this issuance.

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7. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

By the authority of the Schools Division Superintendent



**RAMEL M. PILO**  
SGOD CHIEF

Enclosed: As stated  
CID/etm





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**BAYANIHAN PARA SA PAARALAN**  
**MONITORING CHECKLIST ON "BRIGADAHAN SA LEARNING RESOURCES (LRs)"**

Name of School : \_\_\_\_\_ Monitoring Date: \_\_\_\_\_  
 Name of School Head : \_\_\_\_\_ Level of School: \_\_\_\_ Elem. \_\_\_\_ JHS \_\_\_\_ SHS  
 Contact Number : \_\_\_\_\_ School ID: \_\_\_\_\_  
 Number of Teachers : \_\_\_\_\_ Small \_\_\_\_ Medium \_\_\_\_ Large

**Instruction: Put a check mark (/) next to the indicator, if observed.**

INDICATORS	Evident	Not Evident	Remarks
1. Are all Self-Learning Modules (SLMs) accounted? (MOV: With listing/recording found in the custodians of these SLMs)			
2. Are all SLMs visible and properly stored in the designated areas?			
3. Are all SLMs reusable since these undergo			
3.1 disinfecting?			
3.2 dusting?			
3.3 fixing?			
4. Is there a mechanism/system in the			
4.1 distribution of SLMs?			
4.2 retrieval of SLMs?			
4.3 storage of SLMs?			
4.4 compliance with the health and safety protocols?			
4.5 campaign in using the reusable SLMs? (posting on social media, hanging of tarpaulin, etc.)			

**Comments/Suggestions and Other Findings:**

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\_\_\_\_\_  
 School Head (Signature over Printed Name/Date)

\_\_\_\_\_  
 Monitoring Official (Signature over Printed Name/Date)

