



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

March 14, 2022

DIVISION MEMORANDUM
 No. 318, s. 2022

KAPALONG EAST AND WEST WORKSHOP ON THE PREPARATION OF SCHOOL IMPROVEMENT PLAN FOR THE NEXT THREE SCHOOL YEARS

To: Marlon G. Ebrado, PSDS
 All Kapalong East & West Districts School Heads
 All Kapalong East & West Districts School SIP Focal Persons

1. School Improvement Plan (SIP) sets direction of the school as it is considered as the roadmap in attaining the desired goals and objectives thus it requires careful planning as to its technicalities and content. This workshop aims to avoid the delay of approval and adhere to the deadline set by the division.
2. With this, Kapalong East and West District shall conduct a District Based Workshop on SIP preparation on March 15-17, 2022, purposely to have a uniform understanding in polishing the three-year SIP.
3. Hereunder are the facilitators and participants.

	Trainers	Participants
Kapalong East	Leigh Jay Cubar	Kapalong Districts School Heads and School SIP Coordinators
	Dr. Marilyn Angoy	
	Phoebe Grace C. Eran	
Kapalong West	Alma Consencino	
	Dr. Amelia Ortiga	
	Jo Art P. Cervera	

4. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For widest dissemination and compliance.

DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent

For The Schools Division Superintendent

REBECCA C. SAGOT
 - Assistant Schools Division Superintendent