



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 0322, s. 2023

August 15, 2023

**CLOSURE OF THE SELECTED PHILLIFE'S BRANCHES EFFECTIVE JUNE 6, 2023
ONWARDS**

To: Assistant Schools Division Superintendent
Chief Schools Governance and Operations Division, SGOD
Chief, Curriculum Implementation Division, CID
All Head of Units
All School Heads
All Others Concerned

Enclosed herewith is the 1st Indorsement dated July 27, 2023 from the Office of the Regional Director Allan G. Farnazo, relative to the closure of the selected PhilLife's Branches effective June 6, 2023 onwards.

In this regard, our DepEd Regions X and XI Payroll Services Unit and Implementing Unit secondary schools shall no longer accept new billing statements for loans and insurance premia granted to DepEd personnel.

For proper guidance and adherence.


ROSALINDA N. DIONIO
Administrative Officer V

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



PER/rbg

Page 1 of 1



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte





Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Division Office - Davao del Norte
RECEIVED
RECORD SECTION

AUG 10 2023

Sig: *[Signature]* 23-36120
8/14/23 1AM

Office of the Regional Director

1st Indorsement
July 27, 2023

Respectfully referred to **Reynaldo B. Mellorida, CESO V**, Schools Division Superintendent, Division of Davao del Norte, the herein letter dated June 20, 2023, from Annalyn M. Sevilla, Undersecretary for Finance, relative to the closure of the selected PhilLife's Branches effective June 06, 2023 onwards, for information and appropriate action.

ALLAN G. FARNAZO
Director IV

Re: Closure of the selected PhilLife's Branches

Enclosed: As stated.

ROA6/PS/jlj

By the Authority of the Regional Director

[Signature]
REBONFAMIL R. BAGUIO
Director III
2 July 2023

RECORDS SECTION
RELEASED

BY: *[Signature]*
Date: July 28, 2023
22103





Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

RECEIVED
 06 JUL 2023
 DATE RECEIVED
 TIME 3:30
 ✓

June 20, 2023

JOSEPH AUGUSTIN L. TANCO
 President and CEO
 Philippine Life Financial Assurance Corporation (PhilLife)
 11th Floor, STI Holdings Center
 6764 Ayala Avenue, Makati City

Dear **Mr. Tanco**:


This is to acknowledge receipt of the letter dated June 6, 2023 from Ms. Michelle L. Ambagan, PhilLife's SVP and Chief Operating Officer, informing this office of the closure of the following PhilLife's Branches:

Branch	Address
1. Bukidnon, Region X	2F G & T Arcade, D. Miayabas St., Purok 5, North Poblacion
2. Davao del Norte, Region XI	SSB Com. Bldg. Poblacion, Public Market, Panabo, Davao del Norte

In this regard, our DepEd Regions X and XI Payroll Services Unit and Implementing Unit secondary schools shall no longer accept new billing statements for loans and insurance premia granted to DepEd personnel by said branches with dates June 6, 2023 onwards.

Thank you.

Sincerely yours,


ANNALYN M. SEVILLA
 Undersecretary

Copy Furnished:

*Regional Directors, Chiefs of Finance and Administrative Divisions
 and Heads of Regional Payroll Services Unit, DepEd Regions X and XI*

cc: [unclear]

DEPARTMENT OF EDUCATION
 RECEIVED
 RECORDS MANAGEMENT SERVICE
 JUL 03 2023
 BY [unclear] TIME [unclear]



June 6, 2023

ATTY. OMAR ALEXANDER V. ROMERO
Assistant Secretary
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City

Thru: **MS. LOUISA S. ROBERTO**
Chief, Management Division

Subject: Closing of Offices in Bukidnon and Davao Del Norte

Dear Atty. Romero,


Greetings!

This is to formally inform your good office that we will officially close our offices in the following provinces effective immediately.

- 1. Bukidnon**
Address: 2F G & T Arcade, D. Miyabas St. Purok 5, North Poblacion
- 2. Davao Del Norte**
Address: SSB Com. Bldg. Poblacion, Public Market Panabo Davao Del Norte

Thank you very much.

Respectfully yours,


MICHELLE L. AMBAGAN
SVP and Chief Operating Officer

cc Employee Accounts Management Division



JUN 08 2023
3:26

June 6, 2023

ATTY. OMAR ALEXANDER V. ROMERO
Assistant Secretary
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City

Thru: **MS. LOUISA S. ROBERTO**
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Thank you very much.

Respectfully yours,


MICHELLE L. AMBAGAN
SVP and Chief Operating Officer

cc Employee Accounts Management Division



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

June 20, 2023



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Sincerely yours,


ANNALYN M. SEVILLA
 Undersecretary

Copy Furnished:

12590 Regional Directors, Chiefs of Finance and Administrative Divisions
 and Heads of Regional Payroll Services Unit, DepEd Regions X and XI

ennd/ica