



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 0324, s. 2023

August 15, 2023

**SKELETAL WORKFORCE OF DEPED RO XI PERSONNEL ON KADAYAWAN
FESTIVAL SPECIAL NON-WORKING DAY**

To: Assistant Schools Division Superintendent
Chief Schools Governance and Operations Division, SGOD
Chief, Curriculum Implementation Division, CID
All Head of Units
All School Heads
All Others Concerned

Enclosed herewith is the Regional Memorandum No. AD-2023-170 dated August 14, 2023 from the Office of the Regional Director Allan G. Farnazo informing the field on the above-stated subject. Please see attached the enclosure.

For information and guidance.


ROSALINDA N. DIONIO
Administrative Officer V

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



PER/rbg

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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 AD-2023-170

To : Assistant Regional Director
 Schools Division Superintendents
 Chiefs of Functional Divisions

Subject: SKELETAL WORKFORCE OF DEPED RO XI PERSONNEL
 ON KADAYAWAN FESTIVAL SPECIAL NON-WORKING DAY

Date : August 14, 2023

Herewith is the Proclamation No. 307 dated August 02, 2023 from Malacañan Palace declaring August 18, 2023 a Special Non-Working Day in the City of Davao observes the celebration of the Kadayawan Festival.

Anent to this, Chiefs of the Functional Divisions shall ensure skeletal workforce who will render onsite services in this Office on the above-stated date in order to continue the delivery of services to the stakeholders during this local holiday. Inform the Personnel Section on or before August 16, 2023 with the name of one permanent or Job Order employee who will render duty.

For services rendered, the permanent employees shall be granted one day Compensatory Overtime Credit (COC) for August 18, 2023, provided that he/she must be onsite and shall use the biometrics as means of verification for the claim of the COC after rendering eight hours of duty. The Job Order employees shall be given his/her regular daily rate. Claim for COC or regular pay shall be duly authorized by the Division Chief and approved by the undersigned.

For information and strict compliance.

ALLAN G. FARNAZO
 Director IV

Enclosed: As stated.

ROA3/PS/fff

RECORDS SECTION
RELEASED

By: *[Signature]*
 Date: *Aug. 15, 2023*
22726



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MALACANAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 307

DECLARING FRIDAY, 18 AUGUST 2023, A SPECIAL (NON-WORKING) DAY IN
THE CITY OF DAVAO

WHEREAS, the City of Davao observes the celebration of the Kadayawan Festival in the month of August;

WHEREAS, on 18 August 2023, Friday, the City of Davao will mark the celebration of the Indigenous People's Day in relation to the Kadayawan Festival;

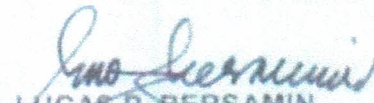
WHEREAS, it is but fitting and proper that the people of the City of Davao be given full opportunity to participate in the occasion and enjoy the celebration.

NOW, THEREFORE, I, LUCAS P. BERSAMIN, Executive Secretary, by authority of the President, **FERDINAND R. MARCOS, JR.**, do hereby declare Friday, 18 August 2023, a special (non-working) day in the City of Davao.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila, this 2nd day of August, in the year of Our Lord, Two Thousand and Twenty Three.

By authority of the President.


LUCAS P. BERSAMIN
Executive Secretary

