



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

September 01, 2023

DIVISION MEMORANDUM
No. 0338, s. 2023

**SUBMISSION OF ANNUAL ACCOMPLISHMENT REPORT ON
SCHOOL CANTEEN OPERATION for the SY 2022-2023**

To: Assistant Schools Division Superintendent
Chief, Education Program Supervisor, Curriculum Implementation Division
Chief, Education Program Supervisor, School Governance Operation Division
Public Schools District Supervisors
Elementary, Secondary and Integrated Schools Heads
All Others Concerned

1. You are hereby directed to submit the annual accomplishment report on the school canteen operation pursuant to DO # 8, s. 2007, under **“Reportorial Requirements”**, 5.3.1., stated that, “All entities operating and managing a school canteen, in the laboratory canteen, shall regularly prepare the reportorial requirements to be submitted to the DepEd Office, CDA, whichever is applicable”.
2. Accomplishment Report shall be submitted and uploaded through the link <https://tinyurl.com/DAVNORSCHOOLCANTEENS> provided by using the designated form (Form 7) for the schools on or before September 8, 2023.
3. Attached is the designated form (Form 7) for the schools for your reference.
4. For the details, please refer the aforementioned DepEd Order #8, s.2007.
5. For immediate dissemination and compliance.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

SGOD-SHS/jcc



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**Department of Education
Region XI
ANNUAL REPORT ON SCHOOL CANTEEN OPERATION
S.Y. 2022-2023**

SDO: _____

District: _____

No.	SCHOOLS	SCHOOL CANTEEN FOCAL PERSON	MONITORED (PUT NO. 1)	NOT MONITORED (PUT NO. 0)	TYPE OF SCHOOL CANTEEN			TOTAL NET PROFIT	SUPPLEMENTAL FEEDING (35%)	%	SCHOOL CLINIC (5%)	%	FACULTY/STUDENTS DEVT. FUND (15%)	%	HE INSTRUCTIONAL FUND (10%)	%	SCHOOL OPERATION FUND (25%)	%	REVOLVING CAPITAL (10%)	%	TOTAL	%	
					SCHOOL-MANAGED (PUT NO. 1)	TEACHERS COOP (PUT NO. 1)	SCHOOL CANTEEN (PUT NO. 1)																
1																							
2																							
3																							
4																							
5																							
6																							
7																							
8																							
9																							
10																							
11																							
12																							
13																							
14																							
15																							
TOTAL:																							

Accomplished by:

Signature:
Designation

Approved by:

Signature:
Designation: