



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

REGIONAL DIVISION OF DAVAO DEL NORTE  
 RECORDS SECTION  
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 By: \_\_\_\_\_

Office of the Schools Division Superintendent

Mach 16, 2022

DIVISION MEMORANDUM

No. 339, s. 2022

**MATRIX OF ACTIVITIES IN PREPARATION FOR THE UPCOMING DIVISION VIRTUAL AWARDING CEREMONY OF BRIGADA ESKWELA AND BRIGADA PAGBASA BEST IMPLEMENTING SCHOOLS AND PARTNERSHIP DAY CUM CONVERGENCE**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division (CID)  
 Chief Education Supervisor, School Governance and Operations Division (SGOD)  
 Education Program Supervisors, Curriculum Implementation Division (CID)  
 Public Schools District Supervisors  
 School Heads, Integrated, Elementary, and Secondary Schools

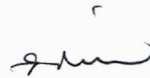
- In relation to the upcoming Division Virtual Awarding Ceremony of Brigada Eskwela and Brigada Pagbasa Best Implementing Schools and Partnership Day cum Convergence, the identified members of the Technical Working Group are advised to observe the following **Matrix of Activities** in preparation for the said event.

<b>Activity</b>	<b>Date</b>	<b>Persons Involved</b>	<b>Venue</b>
Gathering of Raw Pictures for Partnership Day Video	March 17-18, 2022	Vincent M. Garsuta Janeth L. Delgado Klaire V. Saycon Karina Joy B. Baldomar Gesselle Mahinay Letada	Maniki CESSC
Editing of Video for Partnership Day	March 21-23, 2022	Vincent M. Garsuta Janeth L. Delgado Klaire V. Saycon Karina Joy B. Baldomar Gesselle Mahinay Letada	Division Office
Editing of Video for Convergence, Brigada Eskwela and Brigada Pagbasa Awarding	March 21-23, 2022	Cheryl C. Rayon Joash Gementiza Cherwel Jake B. Maque Junery Tabal Reu Dano Walter Willy Batosalem Kimberly Origenes	Division Office
Venue Set-up	April 5-6, 2022	Gryndell June L. Binasbas Marichu Pontillar	Division Office
Tech-run	April 6, 2022	Cheryl C. Rayon Joash Gementiza Cherwel Jake B. Maque Junery Tabal Reu Dano Marvin Asilo Ervin Rey Abao Joey Mamon Vincent M. Garsuta	Division Office



		Joey Mamon Vincent M. Garsuta Janeth L. Delgado Klaire V. Saycon Karina Joy B. Baldomar Walter Willy Batosalem Kimberly Origenes	
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2. Travel and other incidental expenses incurred shall be chargeable against Division/School Maintenance and Other Operating Expenses (MOOE) fund subject to the usual accounting and auditing rules and regulations.
3. This office reiterates the strict observance of the IATF health protocols such as social distancing and wearing of face mask and face shield.
4. In adherence to all policies, everyone is encouraged to continuously support and value equality and diversity (Equal Opportunity Principle) within the Department.
5. Immediate dissemination of and compliance with this memorandum is desired.



**DEE D. SILVA, DPA, CESO V**  
 Schools Division Superintendent

