



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

OFFICE DIVISION OF DAVAO DEL NORTE  
 RECORDS SECTION  
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**Office of the Schools Governance and Operations Division**

March 16, 2022

DIVISION MEMORANDUM  
 No. 344, s. 2022

**TECHNICAL SUPPORT FOR THE UPCOMING DIVISION HUMAN RESOURCE DEVELOPMENT (HRD) ACTIVITIES**

To: Assistant Schools Division Superintendent  
 Chief Education Program Supervisor, Curriculum Implementation Division (CID)  
 Chief, Education Program Supervisor, School Governance and Operations Division (SGOD)  
 Education Program Supervisors, Curriculum Implementation Division (CID)  
 Public Schools District Supervisors  
 School Heads, Integrated, Elementary and Secondary Schools

1. All members of the Technical Working Group as herein listed are requested to report to the Division Office to assist the School Governance and Operations Division – Human Resource Development in the conduct of the following activities, to wit:

March 25, 2022 – Orientation for the School Heads on the Pilot Implementation of Induction (8AM-5PM) Program for Beginning Teachers

March 30, 2022 – Technical Run for the Re-Orientation on Human Resource Development (8AM-5PM) Processes and Policies cum Rewards & Recognition of 2021 HRD Coordinators

March 31, 2022 – Re-Orientation on Human Resource Development Processes and Policies (8AM-5PM) cum Rewards & Recognition of 2021 HRD Coordinators

2. All expenses incurred in the conduct of this activity shall be chargeable against division/school Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing rules and regulations.
3. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. For information and widest dissemination to all concerned.

*[Signature]*

**DEE. D. SILVA, DPA, CESO V**  
 Schools Division Superintendent



## TECHNICAL SUPPORT FOR THE HRD ACTIVITIES

- |                          |   |                              |
|--------------------------|---|------------------------------|
| 1. Cheryl C. Rayon       | - | Teacher I - Alejal ES        |
| 2. Junery B. Tabal       | - | Teacher I - Macgum IS        |
| 3. Ervin Rey D. Abao     | - | Teacher II - Tubod NHS-      |
| 4. Jo-ash G. Gementiza   | - | Teacher - Lomondong ES       |
| 5. Cherwel Jake B. Maque | - | Teacher - Baltazar Nicor NHS |
| 6. Kirk Allen B. Veloso  | - | Teacher- Liguyon ES          |

