



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

RECEIVED  
DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
Date: 3-17-22 10:13 AM  
By: [Signature]

Office of the School Governance and Operations Division

March 10, 2022

DIVISION MEMORANDUM  
No. 346, s. 2022

**Validation Team for the National School Building Inventory for SY 2021-2022**

To: Engr. Elielou P. Jumawan  
Engr. Jay Amor P. Gardose  
Melanie O. Mandin  
Suzanne Marie G. Dacuycuy  
Aldrin S. Gevila  
Floresto S. Andrade, Jr

Thru: Ramel M. Pilo  
Chief, Education Supervisor – SGOD  
Rosalinda N. Dionio  
Administrative Officer V

1. In line with the Deped Memorandum dated January 25, 2022 regarding the directive to conduct the National School Building Inventory for School Year 2021-2022, the above-listed division office personnel are advised to conduct onsite validation of the NSBI data to ensure the accuracy and quality of the data to be encoded and reported in the NSBI module. Due to the limited time set by the Central Office, you are to create two teams in order to meet the specified timelines.
2. As such, you are expected to validate at least 80% of the total number of schools in the division and provide technical assistance to schools on queries regarding NSBI forms, systems and processes. You are also expected to monitor and validate the submissions from schools.
3. For safety against COVID-19 infections, all personnel involved in the conduct of these activities shall adhere to the Minimum Health Standards imposed by the IATF and local government units.
4. Transportation and other incidental expenses incurred during the validation shall be charged charged to Division MOOE subject to the usual accounting and auditing rules and regulation.
5. Everyone is enjoined to continually support and recognize the value of equality and diversity during the conduct of the said activity.
6. For immediate compliance of all concerned.

[Signature]  
**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

Page 1 of 1



Address: **Mankilam, Tagum City, Davao del Norte**  
Telephone Number: (084) 216 0188  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: **DepEd Davao del Norte**

