



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

September 8, 2023

DIVISION MEMORANDUM
No. 0354, s. 2023

**ATTENDANCE TO THE REGIONAL ASSEMBLY OF EDUCATION LEADERS
CUM TRAINING-WORKSHOP – TEACHERS GROUP (RAEL-TG)**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor, CID
Chief Education Program Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads
Division Section Heads
All others concerned

Relative to the unnumbered Regional Memorandum entitled, **Attendance to the Regional Assembly of Education Leaders cum Training-Workshop – Teachers Group (RAEL-TG)**, the Schools Division Office of Davao del Norte would like to inform all concerned of the in-person activity scheduled on October 3-5, 2023 at the SMX, Lanang, Davao City with the theme: “Bouncing Back Better and Stronger for a Future-ready Organization”.

The participants who will join the event on official business shall be teachers who have not attended the RAEL yet or any Professional Development Activities. The number of participants per district are as follows:

DISTRICT	No. of Pax
Asuncion	35
BE Dujali	25
Carmen	40
Kapalong East	35
Kapalong West	25
Langilan	20
New Corella	40
San Isidro	25
Sto. Tomas East	35
Sto. Tomas West	35
Talaingod	35

Each district, through their Public Schools District Supervisors, shall provide the names of the participants on or before September 11, 2023 through the link <https://tinyurl.com/RAEL-TG23>.



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216 0188
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



There will be registration fee of Php 6,000.00 per participants which is taxable at 2% which will automatically be deducted by the Division Finance Section. Registration fee, transportation, meals (breakfast and dinner) and accommodation expenses are chargeable against INSET funds/school and/or other local funds, subject to the usual accounting and auditing rules and regulations.

Other important details relative to the conduct of the activity is stipulated in the attachments.

In participating in the different programs and activities, the **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.

Immediate dissemination of this Memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent


ROSALINDA N. DIONIO
Administrative Officer V

Enclosed: As stated.

SGOD/jaam





Republic of the Philippines
Department of Education
REGION XI

Office of the Regional Director

MEMORANDUM

To: Schools Division Superintendents /OIC-SDS
Assistant Schools Division Superintendents/OIC-ASDS
Public Schools District Supervisors
School Heads
Teachers
Others Concerned

Subject: **Attendance to the Regional Assembly of Education
Leaders Cum Training -Workshop - Teachers Group (RAEL- TG)**

Date: August 24, 2023

This pertains to the approved letter-request of the Davao Regional Association of School Superintendents of Region XI (DRASS XI) re: Attendance of teachers, DRASS XI members and Regional Personnel on the Conduct of the in- person Regional Assembly of Education Leaders Cum Training -Workshop - Teachers Group (RAEL- TG) on October 3-5, 2023 at SMX, Lanang, Davao City on Official Business.

In adherence to the **G** component of the **MATATAG** Agenda of the Department of Education which is to Give support to teachers to teach better and without disrupting the classes of the school children, the Davao Regional Association of Schools Superintendents - Region XI (DRASS XI) being a partner of personnel development and capacity enhancement will conduct an in-person Regional Assembly of Education Leaders cum Training Workshop with the theme: **"Bouncing Back Better and Stronger for a Future - ready Organization"** for the teaching personnel within the Region.

Concerned with the learning enhancement needs of teachers as embodied in DepEd Order No. 30, s. 2021 which stressed the aim of the Department to promote and support the professional development of DepEd personnel and teachers and pursuant to the National Budget Circular No. 563, s. 2016, otherwise known as Guidelines on Participation of Government Officials and Employees in Conventions, Seminars, Conferences, Symposia and Similar Non-Training Gatherings Sponsored by Non-Government Organizations or Private Institutions which stipulated the allowable cost and payment of registration fees of the participation of government employees to conventions, seminars and the like basically for purposes of sharing, discussing and disseminating information on the developments related to their field of interest and/or work, the DRASS XI would collect an allowable amount of registration fee at Php 2,000.00 per day for 3 days totaling to Php 6,000.00 for each participant (inclusive of 2 snacks per day and 3 lunches for 3 days) as stipulated on item 3.2 of the NBC No. 563, s. 2016, that the registration or participation fee in said convention, seminar, etc. shall not exceed Php 2,000.00 per day per participant. This is to



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Department of Education
REGION XI

cover the expenditures such as venue, meals of participants, travel expenses, accommodation and honoraria of the high-caliber speakers.

Registration fee of Php 6,000.00 per participant is taxable at 2% which will automatically be deducted by the Division Finance Section and the net registration fee shall be paid through by the Schools Division Office through the:

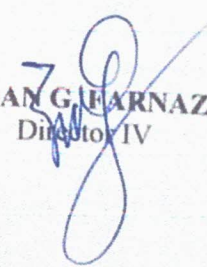
Bank of the Philippine Islands
Account Number: 2510-0004-66
Account Name: DVO REGL ASSN OF SCHOOLS SUPRNDENTS INC

Please find the number of participants below:

Division	Number of Participants
Davao de Oro	450
Davao City	450
Davao Occidental	300
Davao Oriental	400
Davao del Norte	350
Davao del Sur	300
Digos City	150
Mati City	150
IGACOS	150
Panabo City	150
Tagum City	150
SDS's and STAFF	30
Regional Office Personnel	30
TOTAL	3,060

Registration fee, transportation, meals (breakfast and dinner) and accommodation expenses are chargeable against INSET funds / school and/or other local Funds, subject to the usual accounting and auditing rules and regulations.

Widest and immediate dissemination of this Memorandum is highly enjoined.


ALLAN G. FARNAZO
Director IV