



Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

October 25, 2023

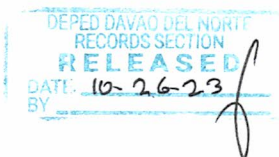
**DIVISION MEMORANDUM**  
No. 0407, s. 2023

**FULL OPERATIONS OF DEPED OFFICES ON OCTOBER 31 AND  
NOVEMBER 03, 2023**

To: Assistant Schools Division Superintendent  
Chief Schools Governance and Operations Division, SGOD  
Chief, Curriculum Implementation Division, CID  
All Head of Units  
All Other Concerned

1. Attached herewith is the Regional Memorandum No. AD – 2023-228 from the Office of Regional Director Allan G. Farnazo, hereby directing non – teaching personnel to render services on October 31, 2023, and November 3, 2023 to ensure the continued and uninterrupted delivery of services on this last quarter of the Fiscal Year.
2. For guidance and strict compliance.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



PER/rbg

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PS 25009



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

AD-2023-228

To : Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions

Subject: FULL OPERATIONS OF DEPED OFFICES ON OCTOBER  
31 AND NOVEMBER 03, 2023

Date : October 24, 2023

To ensure the continued and uninterrupted delivery of services on this last quarter of the Fiscal Year, the non-teaching personnel are hereby directed to render services on October 31, 2023 and November 03, 2023. Filed leave of absences on these dates by the Regional Office XI personnel shall be duly approved by the Office of the Regional Director.

Schools Division Superintendents are hereby directed to respond to the possible request in the same concern from the field based on the existing context of the Division and Field Offices.

For information and strict compliance.

**ALLAN G. FARNAZO**

Director IV

Enclosed: As stated.

ROA3/PS/ljtj

DEPARTMENT OF EDUCATION  
REGIONAL OFFICE XI  
RECEIVED  
RELEASED

By: [Signature]  
Date: Oct. 24, 2023  
25008

