



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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By: \_\_\_\_\_

Office of the Schools Division Superintendent

March 28, 2022

DIVISION MEMORANDUM

No. 425, s. 2022

**FIRST QUARTER DIVISION AND FUNCTIONAL DIVISION MONITORING,  
EVALUATION, AND ADJUSTMENT (DMEA AND FDMEA) CONFERENCES**

- To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Education Program Supervisors, Curriculum Implementation Division  
Public Schools District Supervisors
1. The conduct of **Functional Division MEA (FDMEA) Conference** for Office of the Schools Division Superintendent (OSDS), School Governance and Operations (SGOD), and Curriculum Implementation Division (CID), is scheduled within **March 30-31, 2022** via limited face-to-face or virtual platform preferable for the FD, and at the time convenient for the concerned.
  2. Further, the **Division Monitoring, Evaluation, and Adjustment (DMEA) Conference** for the **First Quarter of 2022** shall be held on **April 12, 2022** at **8:30 AM** via **Microsoft Teams virtual platform**.
  3. Participants of the FDMEA are the heads or focal persons of each section or delivery unit under every functional division, while participants for the DMEA are the Assistant Schools Division Superintendent (ASDS), Chiefs of the Functional Divisions, and Division Section Heads under the OSDS, including their respective secretariat. During the FDMEA and DMEA, it is emphasized that each section or delivery unit under every functional division shall report its corresponding accomplishments using the required template and based on the target they have set during the First Quarter Adjustment Conference.
  4. The participants are welcome to join without discrimination against their age, sexual orientation and gender identity, religion, ethnicity, social status, income, class, political affiliation or other similar factors/ personal circumstances.
  5. It is also emphasized that while in the activity, the personnel shall observe and follow the minimum health protocols wherever they may be in accordance with the IATF and DOH rules and guidelines.
  6. Immediate dissemination of and strict compliance to this memorandum are directed.

**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

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