



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
RECORDS SECTION
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Office of the Schools Division Superintendent

April 6, 2022

DIVISION MEMORANDUM
No. 466, s. 2022

**DEPED COMPUTERIZATION PROGRAM (DCP)
WARRANTY ISSUE REPORTING FORMAT**

To: School Heads and Principals
District and School ICT Coordinators

Attached are copies of the Unnumbered Memorandum dated March 25, 2022, from Dir. Abram Y.C. Abanil, Information and Communications Technology Service (ICTS) and Unnumbered Regional Memorandum dated March 29, 2022, from Dir. Allan G. Farnazo, Regional Director of DepEd Region XI, on the DepEd Computerization Program (DCP) Warranty Issue Reporting Format.

Immediate dissemination of this memorandum is desired.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : All Schools Division Superintendents / OIC – SDSs

Subject: DEPED COMPUTERIZATION PROGRAM (DCP)
WARRANTY ISSUE REPORTING FORMAT

Date : March 29, 2022

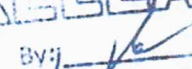
Attached is the Unnumbered Memorandum dated March 25, 2022, from Director Abram Y.C. Abanil, Information and Communications Technology Service (ICTS), on the **DepEd Computerization Program (DCP) Warranty Issue Reporting Format**.

Immediate dissemination and appropriate action of this memorandum is desired.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED

Enclosed: As stated.
ORD/ICTS/jew



By: 
Date: 03/31/2022 Time: 11:30
0322-2146



Republic of the Philippines
Department of Education
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE
Pasig City, Philippines

Office of the Director

FOR : **Regional and Division IT Officers**

FROM : 
ABRAM Y.C. ABANIL
Director IV, ICTS 

SUBJECT : **DEPED COMPUTERIZATION PROGRAM (DCP)
WARRANTY ISSUE REPORTING FORMAT**

DATE : **March 25, 2022**

This is to direct all IT Officers to notify the School ICT Coordinator with non-working computer units that are still under warranty to use the warranty reporting format for uniformity and easy monitoring of equipment that requires repair and maintenance.

The DCP warranty reporting format shall contain the following information:

Region:
School ID:
School Name:
Batch:
Qty:
Item/Unit:
Serial Number:
Supplier:
Problem:
Contact Number/s:
Contact Person/s:

For easy reference, the Activity Codes, Region, Fund year, Batch number and Supplier's name shall be included as the email subject.

Example: **AC01-R1-20191-CTI**

ACTIVITY CODE	WARRANTY ISSUES
AC01	Replacement/Damaged upon delivery
AC02	Warranty Claims/Defective Units
AC03	Typhoon/Calamities
AC04	Stolen
AC05	Pull-out
AC06	Bayanihan
ACO6A	Replacement/Damaged upon delivery (Bayanihan)
ACO6B	Warranty Claims/Defective Units (Bayanihan)

When all concerns have been fully addressed, the school ICT Coordinator shall input the following information through the following link:
<https://bit.ly/3NpashE>

For further inquiries and clarification on this matter, please contact Engr Ofelia L. Algo - Information Technology Officer III, Chief - Technology Infrastructure Division and Ezra Valerie Cabañal - Technical Assistant II at Phone Nos. +632.8 6332363/+639088782413 or email atofelia.algo@deped.gov.ph, ezra.cabanal@deped.gov.ph and dcp.recipients@deped.gov.ph

Thank you!