



OFFICE DIVISION OF DAVAO DEL NORTE
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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Date: 02 MAY 2022
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Office of the Schools Division Superintendent

May 1, 2022

Division Memorandum
No. 561, s. 2022

Schedule of Encoding and Uploading of School Profile in the Basic Education Information System (BEIS)

To: Elementary and Secondary School Administrators
LIS/BEIS Coordinators
Public and Private

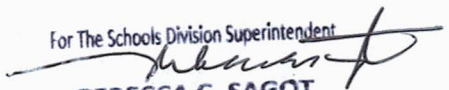
- In line with the annual collection of data/information requirements in the new normal, all school administrators are directed to **review and validate** all entries indicated in the School Profile (Government Elementary School Profile/ Government Junior High School Profile/ Government Senior High School Profile/ Private School Profile) in preparation for the uploading of the said profile in the Basic Education Information System (BEIS).
- To ensure 100% compliance of the aforementioned activity, it is further directed that schedule of uploading will be followed:

Date	District/School
May 13, 2022	Private Schools
May 16, 2022 morning	Asuncion and San Isidro Districts
May 16, 2022 afternoon	Kapalong West and Kapalong East Districts
May 17, 2022 morning	Langilan and New Corella Districts
May 17, 2022 afternoon	Carmen and BE Dujali Districts
May 18, 2022 morning	Sto. Tomas East & Sto. Tomas West Districts
May 18, 2022 afternoon	All Secondary Schools
May 19, 2022 morning	Talaingod District
May 20, 2022	All Integrated Schools

- One hardcopy of the said school profile must be submitted to the Division Office, attention: Planning and Research Section on or before May 12, 2022 for the incoming validation activity.

4. For safety against COVID-19 infections, all personnel participating in the conduct of the NSBI related activities shall adhere to the Minimum Health Standards imposed by the IATF and local government units.
5. Everyone is enjoined to continually support and recognize the value of equality and diversity during the conduct of the said activity.
6. Immediate and wide dissemination of this memorandum is desired.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

For The Schools Division Superintendent

REBECCA C. SAGOT
Assistant Schools Division Superintendent