



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

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Date: 17 MAY 2022
By: [Signature] 1:15 pm

Office of the Schools Division Superintendent

May 17, 2022

DIVISION MEMORANDUM
No. 624, s. 2022

VIRTUAL REGIONAL TRAINING ON CRAFTING AND EVALUATING POLICY BRIEFS

TO : Assistant Schools Division Superintendent
Chief – School Governance and Operations Division
Chief – Curriculum Implementation Division
Public Schools District Supervisors
Secondary School Heads
Elementary School Heads
All Others Concerned

1. This is in reference to the Unnumbered Regional Memorandum dated April 11, 2022, which indicated that the Regional Office, thru the Policy, Planning, and Research Division (PPRD) is directing the Division Research Management Team together with the 3 members of the Education and Research Evaluation Group (EREG) as well as the 2020 BERF grantees and 2021 BERF grantees to attend the Virtual Regional Training on Crafting and Evaluating Policy Briefs on **May 18-20, 2022 at 8:00 – 5:00 in the afternoon** to primarily train the participants in writing or crafting policy briefs as well as to equip yourselves as research trainers and evaluators of policy briefs.
2. Link to be used for the training will be forwarded to all participants before the set schedule and the participants with the provided link must join the activity on or 8am of the said schedules. See attached list of the participants.
3. Everyone is advised to implement strict health protocols like wearing of face mask, face shield, and observe social distancing. A personal kit with alcohol and sanitizer shall be brought as well. Likewise, you are enjoined to continually support and recognize the value of equality and diversity during the conduct of the said training.
4. Transportation and other expenses to be incurred during the conduct of the training shall be chargeable against school/local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.

[Signature]
DEE D. SILVA, DPA, CESO V
Schools Division Superintendent





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**LIST OF PARTICIPANTS VIRTUAL REGIONAL TRAINING ON CRAFTING AND
EVALUATING POLICY BRIEFS**
May 18-20, 2022 (8:00am-5:00pm) via Zoom

No.	Name	Designation	Station
1	Melanie O. Mandin, RGC	SEPS – P&R/ Div. Research Management Team	Division Office
2	Dr. Grace Santa T. Daclan	EPS/ Div. Research Management Team	Division Office
3	Dr. Janice A. Fernandez	MT II/Div. Research Management Team	Sagayen NHS
4	Dr. Exelsis Deo A. Deloy	MTII/ Div. Research Management Team	Sawata NHS
5	Rey E. Villagracia	TIII/ Div. Research Management Team/ EREG Member	Cabay-angan ES
6	Dr. Jeramie S. Pilayan	TIII/ Div. Research Management Team/ EREG Member	Mesaoy NHS
7	Dr. Dominic M. Dizon	PSDS/ Div. Research Management Team/ EREG Member	Talaingod Dist.
8	Rhodaly C. Foronda	MT I/BERF 2021	Sawata NHS
9	Divina G. Aplaon	PI/BERF 2020	Carcor ES, New Corella Dist.
10	Zenaida C. Agalao	HTI/BERF 2020	Malapanit ES, Talaingod Dist.
11	Marites D. Fernandez	PII/ BERF 2020	Asuncion ES, Carmen Dist.
12	Zarah P. Lumapat	PI/ BERF 2020	San Miguel ES, San Isidro Dist.
13	Fe R. Torre Franca	PII/ BERF 2020	Mesaoy ES, New Corella Dist.
14	Letty M. Butawan	PI/ BERF 2020	Libuton ES, San Isidro Dist.
15	Elpidio I. Dupitas	PI/ BERF 2020	Pinamuno ES, San Isidro Dist.
16	Juliet V. Aniana	PI/ BERF 2020	Mangalcal ES, Carmen Dist.

