




Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

DIVISION OF DAVAO DEL NORTE  
RECORDS SECTION  
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Date: 20 MAY 2022  
By: 

**Office of the Schools Division Superintendent**

May 20, 2022

DIVISION MEMORANDUM  
No. 654, s. 2022

DESIGNATION AS OFFICER IN-CHARGE (OIC) OFFICE OF THE  
PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS)  
FOR B.E. DUJALI DISTRICT

To: JOCELYN C. CADIENTE  
Principal III  
Dujali Central Elementary School  
B.E. Dujali District  
This Division


In the exigency of the service and in addition to your regular duties as Principal III of B.E. Dujali District, you are hereby designated as Officer In-Charge of the Office of the PSDS of B.E. Dujali District effective June 6, 2022 and until such time that a full-fledged PSDS shall have been appointed.

It is advised that you assume all accountabilities and responsibilities as Officer In-Charge of B.E. Dujali District, including the monitoring and implementation of the School Improvement Plan (SIP), and Annual Implementation Plan (AIP), preparation and implementation of the Instructional Supervisory Plan, facilitating the preparation and submission of urgent reports required by the DepED higher offices and other national agencies, supervising and monitoring of the smooth and orderly performance/implementation of the programs, projects and activities of the Department for that District.

As a concurrent Principal III, you are expected to carry out your regular duties and responsibilities as such, and the monitoring of programs and projects of the school that was assigned to you.

This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall by this Office when deemed necessary.

Please be guided accordingly.

  
DEE D. SILVA, DPA, CESO V  
Schools Division Superintendent

