



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE


DEPED DIVISION OF DAVAO DEL NORTE
RECORDS SECTION
RECEIVED
Date: 23 MAY 2022 9:22 AM
By: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 656, s. 2022

To: MAREGINE T. ATABELO, R.N.
From: Office of the Schools Division Superintendent
Subject: Attendance to the School-Based Feeding Program (SBFP)
National Work Conference for FY 2022
Date: May 20, 2022

1. Attached is a copy of Unnumbered Memorandum from the Office of the Assistant Secretary for Procurement and Administration dated March 25, 2022 and Regional Memorandum dated April 5, 2022 informing the conduct of the School-Based Feeding Program National Work Conference FY 2022 on May 24-27, 2022 (Batch 5) at General Santos City.
2. You are hereby directed to attend and participate In the said work conference.
3. Participants are requested to arrive and check-in on May 24, 2022 before lunch and check-out on May 27, 2022 after breakfast. Registration of participants starts at 1:30 pm (lunch will be served) and the Opening Program will start at 3:30 pm.
4. Travelling and other incidental expenses for this activity will be chargeable against downloaded funds (SBFP SARO) for the above purpose at the Regional Office. However, shortage in the downloaded funds for travelling expenses incurred should be augmented by Division SBFP Support Funds in accordance with existing accounting and auditing rules and regulations.
5. Further, you are advised to adhere to the guidelines stipulated in the attached memorandum.
6. For your guidance and compliance.


DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

Page 1 of 2



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director
 MEMORANDUM

To : Schools Division Superintendents

Subject: CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
 NATIONAL WORK-CONFERENCE FOR FY 2022

Date : April 5, 2022

Attached is a copy of Unnumbered Memorandum dated March 25, 2022 from the Office of the Assistant Secretary for Procurement and Administration, informing this Office of the **Conduct of the School-Based Feeding Program (SBFP) National Work-Conference for FY 2022 on May 24-27, 2022 (Batch 5) in General Santos City**. It is requested that the following personnel shall attend and participate the activity, to wit:

| No. | OFFICE | NAME | POSITION |
|-----|---------------------------------|-----------------------------|----------|
| 1 | Regional Office | Reissa T. Silda | ND II |
| 2 | SDO Davao City | Roxanne P. Jugarap | Nurse II |
| 3 | SDO Davao de Oro | Pepito III T. Villareiz | Nurse II |
| 4 | SDO Davao del Norte | Garry D. De Vera | Nurse II |
| 5 | SDO Davao del Sur | Jenny Rose B. Awe-Solitana | Nurse II |
| 6 | SDO Davao Occidental | Ma. Anne Grace D. Razonable | Nurse II |
| 7 | SDO Davao Oriental | Stephen H. Moscatel | Nurse II |
| 8 | SDO Digos City | Hazel Marie L. Escabillas | Nurse II |
| 9 | SDO Island Garden City of Samal | Jocelyn L. Alvarez | Nurse II |
| 10 | SDO Mati City | Fritzie A. Aparra | Nurse II |
| 11 | SDO Panabo City | Maria Susete B. Flores | Nurse II |
| 12 | SDO Tagum City | Judith Labja | Nurse II |

In connection, the identified participants are requested to submit the required report using the template provided and upload on or before May 16, 2022 on this link: <https://tinyurl.com/RO-XI-SBFP-NWC-2022>. They are also advised to adhere to the guidelines stipulated in the attached Memorandum.

Further, the participants are requested to arrive and check-in on May 24, 2022 before lunch and check-out on May 27, 2022 after breakfast. Registration of participants starts at 1:30 pm (lunch will be served) and the Opening Program will start at 3:30 pm.

Traveling and other incidental expenses for this activity will be charged against downloaded funds (SBFP SARO) for the above purpose at the Regional Office. However, shortage in the downloaded funds for the traveling expenses incurred should be augmented by



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Certificate Number: AJA19-0217



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

the Regional/Division SBFP Support Funds in accordance with existing accounting and auditing rules and regulations.

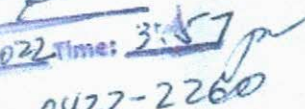
For further details, Ms. Reissa T. Silda, Regional SBFP Focal Person may be contacted at telephone number (082) 224-0748.

Immediate and wide dissemination of this Memorandum is desired.


For: **ALLAN G. FARNAZO**
Director IV

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

Enclosed: As stated.

By: 
Date: 04/05/2022 Time: 3:57 pm
0422-2260

ROE7/rbt



Address: F. Torres St., Davao City (8000)
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Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

MEMORANDUM

OASPA- _____ - _____

TO: **REGIONAL DIRECTORS**
Regions I- XII, CARAGA, CAR, & NCR

FROM: **Atty. SALVADOR C. MALANA III**
Assistant Secretary for Procurement and Administration


LOPE B. SANTOS III
Director IV *per*

SUBJECT: **CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
NATIONAL WORK-CONFERENCE FOR FY 2022**

DATE: **MARCH 25, 2022**

This has reference to the conduct of the School-Based Feeding Program (SBFP) National Work-Conference for FY 2022, as follows:

| Batch/Venue/Date | Regions Involved | Check-in Date & First Meal | Check-out Date & Last Meal |
|--|--------------------------|----------------------------|----------------------------|
| 1 - Manila/ April 25-28, 2022 | Regions 1, 2, 3, & CAR | April 25/Lunch | April 28/Breakfast |
| 2 - Tanza/ May 2-5, 2022 | Regions 4A, 4B, 5, & NCR | May 2/Lunch | May 5/Breakfast |
| 3 - Cebu City / April 18-21, 2022 | Regions 6, 7, & 8 | April 18/Lunch | April 21/Breakfast |
| 4 - Cebu City / April 20-23, 2022 | Regions 9, 10, & Caraga | April 20/Lunch | April 23/Breakfast |
| 5 - General Santos City/ May 24-27, 2022 | Regions 11 & 12 | May 24/Lunch | May 27/Breakfast |

The activity aims to present the SBFP Supplemental Guidelines and Implementation Plan for FY 2022; present relevant Procurement Guidelines applicable to SBFP;

gather the consolidated Implementation Plan by each Region, including their issues and concerns; and gather program updates from partner-agencies such as NDA, PCC, and DOST-FNRI.

It is respectfully requested that the participants be advised on the following:

1. Participants to the Work-Conference are the Regional SBFP Focal Persons (1), Schools Division SBFP Focal Person for NFP or Milk (1). Other members of the RO/SDO Technical Working Group such as Finance Officers, Legal Officers, BAC Members, and other health personnel are also invited to attend virtually.
2. On-line registration of participants is requested starting April 6, 2022 by accessing <https://bit.ly/2022-National-Work-Conference-REG>. The actual registration of participants at the venue shall start at 1:30pm on the date of arrival, lunch will be served. All participants are expected to arrive in time for the Opening Program.
3. Funds for traveling expenses shall be downloaded to the Regional Offices. It is requested that the RO/SDO augment any fund shortages that may occur subject to the usual accounting and auditing rules and regulations. May we also request the RO to send a Certificate of Acceptance for the downloading of transportation expenses and a List of Confirmed Participants to be submitted on or before April 4, 2022 thru email at sbfp@deped.gov.ph.
4. The Regional SBFP Focal Persons are requested to present the Status of SBFP Implementation and their FY 2022 Implementation Plans using the attached template.
5. Participants are advised to be ready with their vaccination and/booster cards. Conduct of antigen testing shall be done at the venue. They are also requested to bring their face masks for the duration of the activity, bring their own sanitizers, and still observe health protocols against COVID-19. However, participants are discouraged from attending the activity if exposed to a COVID-positive or if symptoms of COVID-19 are already being experienced.

Attached is the Bulletin of Information for ready reference. For further details, Ms. Mei-Ling V. Duhig, or Mr. Ferdinand M. Nuñez, BLSS-SHD, may be contacted at cellphone no. 0923-871-5146 or 0917-5620849 or email at sbfp@deped.gov.ph.

SCHOOL-BASED FEEDING PROGRAM NATIONAL WORK-CONFERENCE

(Batch 1 to 5)

April 18-21/April 20-23/April 25-28/ May 2-5//May 24-27, 2022

BULLETIN OF INFORMATION

I. RATIONALE:

The Department of Education through the Bureau of Learners Support Services – School Health Division (BLSS-SHD) continues to implement the School-Based Feeding Program (SBFP) nationwide in accordance with the General Appropriations Act (GAA) for FY 2022 and in compliance with Republic Act No. 11037 “*Masustansyang Pagkain para sa Batang Pilipino Act*”.

RA 11037 or the “*Masustansyang Pagkain Para sa Batang Pilipino Act*”, signed by President Duterte on June 20, 2018, constitutes the primary statutory basis for the SBFP. The law aims to implement programs that sustain and improve the health of school children thru the SBFP.

For FY 2022, the implementation of SBFP shall be done within School Year 2021-2022 within the months of April to June 2022. This shall entail a rigorous program and procurement planning in order to meet the target implementation period. DepEd Order No. 31, s. 2021 is the main reference for this year’s implementation and its Supplemental Guidelines for FY 2022.

The proposed conference shall focus on the presentation and discussions on the Supplemental Guidelines and the Implementation Plan for FY 2022 and presentations by each Region on their SBFP Implementation for FY 2022. There are also updated procurement guidelines relevant to the implementation of SBFP, such as the Sagip Saka Act, GPPEB Resolution No. 18-2020, and the Revised Community Participation Guidelines, which have to be discussed with the Program Focal Persons. Partner-agencies such as the National Dairy Authority (NDA), Philippine Carabao Center (PCC), and DOST-Food and Nutrition Research Institute (DOST-FNRI) shall also present their updates on SBFP-related information.

Hence, for FY 2022, the SBFP National Work-Conference is deemed necessary.

II. OBJECTIVES:

The activity aims to:

1. present the SBFP Supplemental Guidelines and Implementation Plan for FY 2022;
2. present relevant Procurement Guidelines applicable to SBFP;
3. gather the consolidated Implementation Plan by each Region, including their issues and concerns; and
4. gather program updates from partner-agencies such as NDA, PCC, and DOST-FNRI.

III. DATES AND VENUES:

| BATCH | VENUE & DATE | NO. OF PARTICIPANTS & STAFF |
|---------------------------------|--------------------------------------|-----------------------------|
| 1 (Regions 1, 2, 3, & CAR) | Manila/ April 25-28, 2022 | 55 |
| | | 27 |
| | | 82 |
| 2 (Regions 4A, 4B, 5, & NCR) | Tanza/ May 2-5, 2022 | 62 |
| | | 27 |
| | | 89 |
| 3 (Regions 6, 7, & 8) | Cebu City / April 18-21, 2022 | 55 |
| | | 27 |
| | | 82 |
| 4 (Regions 9, 10, & Caraga) | Cebu City / April 20-23, 2022 | 37 |
| | | 27 |
| | | 64 |
| 5 (Regions 11 & 12) | General Santos City/ May 24-27, 2022 | 21 |
| | | 27 |
| | | 43 |
| TOTAL: | | 365 |

IV. PARTICIPANTS

- SBFP Focal Persons from the ROs and SDOs
- SBFP TWG member from SDO
- Representatives from NDA, PCC, and FNRI
- SBFP National Technical Working Group

V. BUDGET ESTIMATES

Please see attached file

VI. INDICATIVE SCHEDULE OF ACTIVITIES

Day 1

| Time | Activity | In-Charge |
|-------------|---|------------------------|
| 1:30-3:30pm | Arrival & Settling-in Registration | Secretariat |
| 3:30-4:00pm | Opening Program - National Anthem - Prayer - Welcome Remarks Orientation on the Mechanics | Officer of the Day |
| 4:00-5:00pm | The SBFP Financial Management and Policies | U/Sec. Anne M. Sevilla |

Day 2

| Time | Activity | In-Charge |
|-------------------|--|--------------------------------|
| 8:00-8:30am | Preliminaries | |
| 8:30-9:30am | Presentation of Supplemental Guidelines Presentation of the Implementation Plan for FY 2022 | Dr. Maria Corazon C. Dumlao |
| 9:30-10:00am | Open Forum | SBFP-NTWG |
| 10:00- 10:15am | Nutrition Break | |
| 10:15- 11:15am | Presentation of Updates by NDA, PCC, and FNRI | NDA, PCC, & FNRI |
| 11:15- 12:00nn | Open Forum | |
| 12:00-1:00pm | Lunch Break | |
| 1:00-3:00pm | Presentation on Procurement Guidelines | OASPA/Procurement Service |
| 3:00-3:15pm | Nutrition Break | |
| 3:15-4:00pm | Presentation on Procurement Guidelines | OASPA/Procurement Service |
| 4:00-5:00pm | Open Forum | |

Day 3

| Time | Activity | In-Charge |
|-------------------|--|--------------------------------|
| 8:00-8:30am | Preliminaries | |
| 8:30-9:30am | Presentations on Central Kitchen | Selected SDOs |
| 9:30-10:00am | Open Forum | |
| 10:00- 10:15am | Nutrition Break | |
| 10:15- 11:15am | Regional/SDO Presentations on SBFP Status | Regional SBFP Focal Persons |

| Time | Activity | In-Charge |
|---------------|---|-----------|
| 11:15-12:00nn | Open Forum | |
| 12:00-1:00pm | Lunch Break | |
| 1:00-2:30pm | Regional/SDO Presentations on SBFP Status | |
| 2:30-3:00pm | Open Forum | |
| 3:00-3:15pm | Nutrition Break | |
| 3:15-4:30pm | Regional/SDO Presentations on SBFP Status | |
| 4:30-5:00pm | Open Forum | |
| 5:00-5:30pm | Wrap-Up/Synthesis/Agreements | |
| 5:30-6:00pm | Closing Program | |

Day 4

| Time | Activity | In-Charge |
|--------------|-----------|-----------|
| 7:00-10:00am | Breakfast | |
| 10:00am | Check-out | |

BUDGET ESTIMATES

ACTIVITY: SCHOOL-BASED FEEDING PROGRAM (SBFP) NATIONAL WORK CONFERENCE (Batch 5)
 VENUE: Dagupan Sarao 17th May 24-27, 2022
 AMOUNT: PhP857,600.00

| Items/Particular | Unit Cost | Incidental Expenses (20%) | No. Of Pax | No. Of Days | Amount | Breakdown | | |
|-----------------------------------|-----------|---------------------------|------------|-------------|-------------------|-------------------|-------------------|-----------------|
| | | | | | | Downloadin g | Direct Payment | Cash Advance |
| BOARD & LODGING | 2,000.00 | | 48 | 15 | 336,000.00 | 336,000.00 | | |
| Antigen Testing | 500.00 | | 48 | 2 | 48,000.00 | 48,000.00 | | |
| TRANSPORTATION EXPENSE | | | | | | | | |
| RO - 1 pax per Region | | | | | | | | |
| SIDO - 3 pax per Schools Division | | | | | | | | |
| Batch 4 | | | | | | | | |
| Region XI | 3,800.00 | 600.00 | 12 | | 52,800.00 | 52,800.00 | | |
| Region XII | 3,800.00 | 600.00 | 9 | | 39,600.00 | 39,600.00 | | |
| Total number of pax | | | 21 | | 92,400.00 | | | |
| OASPA | 12,800.00 | 600.00 | 2 | | 67,000.00 | | 67,000.00 | |
| BI SS-OD | 17,800.00 | 600.00 | 4 | | 51,600.00 | | 51,600.00 | |
| BLSS-SHD | 12,800.00 | 600.00 | 10 | | 134,000.00 | | 134,000.00 | |
| DepEd-ITWG (Ranger) | 17,800.00 | 600.00 | 5 | | 67,000.00 | | 67,000.00 | |
| Inter-Agency DWG (NDA) | 12,800.00 | 600.00 | 5 | | 43,200.00 | | 43,200.00 | |
| Total ITWG-CO & SA | | | 27 | | 367,800.00 | | | |
| SUPPLIES AND | 300.00 | | 48 | | 14,400.00 | 14,400.00 | | |
| CONTINGENCY | 5,000.00 | | | | 5,000.00 | | | 5,000.00 |
| TOTAL | | | | | 857,600.00 | 490,800.00 | 361,800.00 | 5,000.00 |

Prepared by

Ferdinand M. Nuñez
 FERDINAND M. NUÑEZ
 Workshop Coordinator

Recommending Approval

Maria Corazon C. Dumlat
 MARIA CORAZON C. DUMLAT, MD, MPH
 Chief, School Health Division, BLS

Approved by

Lover B. Santos III
 LOVER B. SANTOS III
 Chief of the Division Office, Bureau of Learning Support Services