



Office of the Schools Division Superintendent

June 2, 2022

DIVISION MEMORANDUM
No. 701, s. 2022

**ATTENDANCE TO THE MOVING UP CEREMONY AND RECOGNITION AT
KAPALONG COLLEGE OF TECHNOLOGY, INC. (KCTI)**

TO : **MR. ARNEL F. LABASAN**
SEPS – M&E/ Private Schools In-charge

You are hereby advised to attend the Moving Up Ceremony and Recognition Program of the Kapalong College of Technology, Inc. (**KCTI**) on **June 3, 2022**, at 8:00 am.

Traveling and other incidental expenses relative to this activity shall be chargeable against division/school Maintenance and Other Operating Expenses (MOOE) subject to usual accounting and auditing rules and regulations.


This office reiterates the **STRICT** observance of the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID-19 during this pandemic.

The **Equal Opportunities Principle (EOP)** shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, social status, income class, political affiliation or other similar factors/personal circumstances.

Please be guided accordingly.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

For and in the absence of the Schools Division Superintendent:


DR. EDUARD C. AMOGUIS
Chief – Curriculum Implementation Division
In-charge of the Division

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