



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

June 30, 2022

DIVISION MEMORANDUM
 No. 809, s. 2022

DESIGNATION AS OFFICER IN-CHARGE (OIC) OFFICE OF THE
 PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS)
 FOR ASUNCION DISTRICT

To: SHIRLEY S. NERI, EdD.
 Principal IV
 Cambanogoy Central Elementary School
 Asuncion District
 This Division


In the exigency of the service, and in view of the impending retirement of Jose C. Melendres, Public Schools District Supervisor of Asuncion District and in addition to your regular duties as Principal IV of Cambonogoy Central Elementary School, you are hereby designated as Officer In-Charge of the Office of the Public Schools District Supervisor of Asuncion District effective July 4, 2022 and until such time that a full-fledged PSDS shall have been appointed.

It is advised that you assume all accountabilities and responsibilities as Officer In-Charge of Asuncion District, including the monitoring and implementation of the School Improvement Plan (SIP), and Annual Implementation Plan (AIP), preparation and implementation of the Instructional Supervisory Plan, facilitating the preparation and submission of urgent reports required by the DepED higher offices and other national agencies, supervising and monitoring of the smooth and orderly performance/implementation of the programs, projects and activities of the Department for that District.

As a concurrent Principal IV, you are expected to carry out your regular duties and responsibilities as such, and the monitoring of programs and projects of the school that were assigned to you.

This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall by this Office when deemed necessary.

Please be guided accordingly.


 DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent

