



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

27 Jun 2022

DIVISION MEMORANDUM
 No. 827, s.2022

**ACCEPTANCE OF APPLICATION FOR
 SECONDARY AND ELEMENTARY SCHOOL
 SCHOOL IN-CHARGE**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD
 ALL OTHERS CONCERNED

- For information and guidance, the Office hereby announces the acceptance of application for School In-Charge SIC for the following Schools:

No of Vacancies	School
One (1)	Governor Dujali Elementary School
One (1)	Semong National High School
One (1)	La Paz National High School

- DepEd Order No. 42. s. 2007 entitled, "Revised Guidelines on Selection, Promotion and Designation of School Heads" shall be the basis for the evaluation of application documents.
- Below is the timeline of activities for said vacancies:

Activity	Date
Deadline for submission of application	July 5, 2022
Initial evaluation of application documents	July 8, 2022 at 8:30 a.m.
Virtual Deliberation * A link will be sent to all qualified applicants through sms or email	July 13, 2022 at 1:30 p.m.

- This Office supports equal opportunities for employment to all who are qualified to enter government service and for career advancement in the DepEd, regardless of gender, civil status, disability, religion, ethnicity, or political affiliation.
- Application documents must be placed in white folder. Interested qualified applicants are expected to submit following documents:
 - Letter of Intent/Application Letter (addressed to the Schools Division Superintendent)
 - Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 - Performance rating in the last three (3) rating periods;



- d. Photocopy of certificate of eligibility/ rating/ license and
 - e. Photocopy of transcript of records (CHED CAV), trainings and other pertinent documents relative to outstanding accomplishments, experience, and education which may support applicant's qualification according to DepEd Order No. 42 s. 2007.
 - f. Filled-up data privacy consent/agreement.
(<https://www.depeddavnor.ph/personnel/form/Data%20Privacy%20Form.pdf>)
6. For immediate and wide dissemination.


DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

