



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

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Office of the Schools Division Superintendent

July 6, 2022

Division Memorandum No. 475, s.2022

CRAFTING AND FINALIZATION OF SCHOOL IMPROVEMENT PLAN

To: ELEMENTARY AND SECONDARY SCHOOL HEADS
Talaingod District

1. The Department of Education, Region XI, Division of Davao del Norte has already started the checking of School Improvement Plan of each school in the entire division. Since SIP is a road map that lays down specific interventions that a school will undertake within a period of three consecutive school years, thorough crafting and checking are a must.
2. In line with this, all elementary and secondary school heads shall report in the district office for crafting and finalization of the School Improvement Plan starting July 7, 2022 until July 15, 2022.
3. All school heads must log in their time in and time out in the district logbook. Official time is strictly observed.
4. All participants are required to strictly observe the health protocols as prescribed by the IATF and everyone is enjoined to continually support and recognize the value of equality and diversity in all activities relevant to this undertaking.
5. Immediate dissemination of this memorandum to all concerned is desired.


DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

