



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE  
 RECORDS SECTION  
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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 1033, S. 2022

**DISTRIBUTION SCHEDULE AND VENUE OF QUARTER 1 AND 2, SY  
 2022-2023 SELF-LEARNING MODULES (SLMs)**

TO : Rebecca C. Sagot, Ed D, Assistant Schools Division Superintendent  
 Eduard C. Amoguis, Ed D, Chief Education Program Supervisor- CID  
 Ramel M. Pilo, Ed D, Chief Education Program Supervisor- SGOD  
 Public Schools District Supervisors  
 School Heads (Elementary, Secondary and Integrated Schools)  
 All Others Concerned

Date : August 8, 2022

1. Relative to the distribution of Quarter 1 and 2 SY 2022-2023 Self-Learning Modules (SLMs) which is spearheaded by the staff of the Division Supply Section and Learning Resource Management Section (LRMS), the field is hereby informed of the schedule and venue of the distribution of SLMs which will be done by the district as part of the stringent measures implemented by this office to fight the threats posed by COVID-19. The venue of the distribution is at Carmen Central Elementary School, Carmen, Davao del Norte with the following schedules, to wit;

Date/ Time	District
August 9, 2022 - 8:00 to 12:00 NN	Sto. Tomas East
August 9, 2022 - 1:00 to 5:00 PM	Carmen
August 10, 2022 - 8:00 to 10:00 PM	Sto. Tomas west
August 10, 2022 - 10:01 to 12:00 PM	Dujali
August 10, 2022 - 1:00 to 5:00 PM	New Corella
August 11, 2022 - 8:00 to 10:00 PM	Kapalong East
August 11, 2022 - 10:01 to 12:00 PM	Kapalong West
August 11, 2022 - 1:00 to 5:00 PM	Talaingod
August 12, 2022 - 8:00 to 10:00 PM	San Isidro
August 12, 2022 - 10:00 to 12:00 PM	Langilan
August 12, 2022 - 1:00 to 5:00 PM	Asuncion
August 15, 2022 - 8:00 to 5:00 PM	District/s which did not claim the SLMs during their scheduled date and time.

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2. The Public Schools District Supervisors (PSDS) or any representative of the PSDS, District LR Coordinators (Elementary and Secondary) and the District Supply Officer/ Property Custodian will receive the SLMs from the Division Supply Officer. Each district will also assign additional personnel who will assist in the retrieval and transport of the said SLMs to their respective districts.
3. In addition, the distribution of SLMs in the district level will be spearheaded by the Public Schools District Supervisors with the assistance of the District Supply Officers/ Property Custodians, District LR Coordinators both elementary and secondary and other personnel within the district authorized by the PSDS. The official receiving personnel of the school such as the School Head, School Property Custodian and the School LR Coordinator will sign the Requisition and Issue Slip (RIS) after the release of the said materials.
4. All personnel who are involved in the entire duration of distribution and retrieval of SLMs are advised to strictly follow health protocols such as observing social distancing and wearing of face mask.
5. Personnel involved in the retrieval of the said SLMs will be given one (1) day service credit, since it is already part of their summer vacation as stipulated in DepEd Order No. 53, s.2003.
6. All expenses relative to this activity such as the transportation and meal allowance shall be charged to local funds, subject to the usual government accounting and auditing rules and regulations.
7. In conducting the different DepEd Programs, Projects and Activities (PPA's), the Equal Opportunities Principle (EOP) and strict safety and health protocols shall be observed at all times.
8. Immediate dissemination of this memorandum is desired.

**DEE D. SILVA, DPA, CESO V**  
Schools Division Superintendent

For The Schools Division Superintendent

  
**REBECCA C. SAGOT**  
Assistant Schools Division Superintendent

Supply/asg

