



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

SCHOOLS DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
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Office of the Schools Division Superintendent

DIVISION MEMORANDUM
 NO. 1086, S. 2022

To: Office of the Assistant Schools Division Superintendent
 All Secondary School Heads
 Division Human Resource Merit Promotion and Selection Board
 All Others Concerned

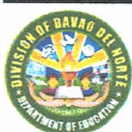
Subject: Acceptance of Application for Junior High School Master
 Teacher I and II vacant positions

Date: October 3, 2022

- For information and guidance, the Office hereby announces the acceptance of application documents for the Junior High School Master Teacher I and II vacant positions.

Number of Items	Position	Major/ Specialization	SG	Assignment
One (1)	Master Teacher I	Science	18	Sto. Niño National High School
One (1)	Master Teacher I	Technology and Livelihood Education (TLE)	18	Dujali National High School
Two (2)	Master Teacher I	Edukasyon sa Pagpapakatao (ESP)	18	Asuncion National High School
		Technology and Livelihood Education (TLE)	18	
One (1)	Master Teacher I	Araling Panlipunan	18	Sto. Tomas National High School
One (1)	Master Teacher I	Science	18	New Corella National High School
One (1)	Master Teacher II	Science	19	Sawata National High School

- Applicants must meet the minimum requirements for Master Teachers posted in the Civil Service Commission (CSC) job portal and the qualification standards indicated in MEC Order No. 10, s. 1979 entitled, "Implementing Rules and Regulations for the System of Career Progression for Public School Teachers".



3. Listed hereunder are the minimum requirements of the foregoing vacant positions posted in the CSC job portal for its education, training, experience, and eligibility.

Position Title	Education	Experience	Training	Eligibility
Master Teacher II	Bachelor of Secondary Education (BSEd) or Bachelors' degree plus 18 professional units in Education with appropriate major; and 24 units for Master's degree in Education or its equivalent.	1 year as Master Teacher I or 4 years as Teacher III	Four (4) hours relevant training	RA 1080 (Teacher)
Master Teacher I	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or it's equivalent	Three (3) years relevant experience	None Required	RA 1080 (Teacher)

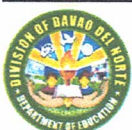
4. Below is the timeline of activities for the said vacancies:

	Date
Deadline for acceptance of application documents	October 12, 2022
Initial evaluation of application	October 13-17, 2022
Virtual Deliberation	October 19, 2022

5. This Office highly encourages all interested qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender and expression (SOGIE), to apply.

6. Application documents must be placed in **WHITE** folder. Interested qualified applicants should signify their intent attached with the following documents:

- a. Letter of Intent/Application Letter (addressed to the Schools Division Superintendent);
- b. Duly accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized Picture (CS Form No. 212, Revised 2017) and attached CS Form **Work Experience Sheet** which can be downloaded at www.csc.gov.ph;
- c. Photocopy of Certificate of Eligibility/Rating/License/ID;
- d. Photocopy of **CAV** issued by CHED; Photocopy scholastic/academic record, such as but not limited to Transcript of Records (TOR) and Diploma;
- e. Photocopy of Updated Service Record or Certificate of Employment, if applicable;
- f. Photocopy of Performance Evaluation Ratings (last 3 rating period) (if applicable);
- g. Photocopy of Certificate of Training/ seminar/ workshops attended relevant to vacant position, recognition/appreciation within 5 years and not used in the latest promotion, if applicable;
- h. Photocopy of Certificate of Outstanding Accomplishments
 - Pertinent documents based on MEC Order No. 10, s. 1979 qualification requirements
 - Outstanding employee award



- Innovations, Research and Development Projects
- Publication/Authorship
- i. Photocopy of Latest Appointment
- j. Photocopy of Current Position Description Form (PDF) (for Government Employees)
- k. Filled-up data privacy consent/agreement.

<https://www.depeddavnor.ph/personnel/form/Data%20Privacy%20Form.pdf>

- l. Omnibus Sworn Statement.

7. For immediate and wide dissemination.



DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

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