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REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE
NEW CORELLA DISTRICT

Office of the Schools Division Superintendent

January 10, 2023

DIVISION MEMORANDUM
CID – 2023-0010

SCHOOL ADMINISTRATORS' MEETING OF NEW CORELLA DISTRICT

To: Public Schools District Supervisor
All School Heads Elementary and Secondary

1. The purpose of this meeting is to discuss about the coming National Achievement Test for Grade 12 Learners, to remind everyone about the duties and responsibilities, and other important matters. The venue will be at New Corella Central Elementary School SPED Center on January 11, 2023 at 1pm.
2. Travelling and other incidental expenses are chargeable against School Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.
3. All concerned are required to strictly observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) in COVID 19 during this pandemic. All are also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. For widest and prompt dissemination.

ALLAN G. FARNAZO

Director IV

And Concurrent Officer-In- Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

REBECCA C. SAGOT, CESO VI

Assistant Schools Division Superintendent

