



23-03958

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2023-0034

To: Dr. Rebecca C. Sagot - ASDS
Dr. Edward C. Amoguis - CID Chief
Marlon G. Ebrado - PSDS
Dr. Janice Fernandez-PSDS
Dr. Ronnie Publico-PSDS
All School Heads of Langilan, Kapalong West and East Districts
District Sports Coordinators

Subject: PLANNING CONFERENCE FOR THE KAPALONG MUNICIPAL MEET 2023

Date: January 20, 2023

1. Given that Kapalong has three districts, it is necessary to hold a municipal meet prior to the division meet. This requires careful planning to ensure that the Kapalong delegation is both organized and powerful, so a conference has been scheduled on January 24, 2023-8 a.m., at Maniki Central Elementary School gym.
2. The participants to this activity are the school heads, district sports coordinators and the Public Schools District Supervisors of Kapalong East, Kapalong West and Langilan District.
3. Travelling and other incidental expenses relative to the conduct of this activity shall be chargeable against school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.
4. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For widest dissemination and compliance.

ALLAN G. FARNAZO

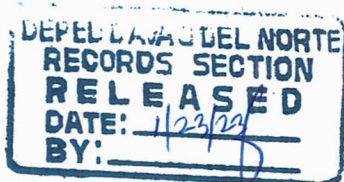
Director IV

and Concurrent Officer In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent

REBECCA C. SAGOT, CESO VI

Assistant Schools Division Superintendent



Enclosed: As stated
CID/MGE