



23-06132

**Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM
CID -2023 - 0063**

To: Clemente E. Timbal
Public Schools District Supervisor, Sto. Tomas West District
All Elementary & Secondary School Heads

Subject: **STO.TOMAS WEST DISTRICT ADMINISTRATORS MEETING**

Date: February 2, 2023

Please be informed of the District Administrators Meeting on February 3, 2023 8:00 AM at the District Conference Hall to discuss issues and concerns on the coming joint MANCOM and other concerns.

Travel expenses of the school heads shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.

Everyone is enjoined to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.

Health and safety protocols must be strictly observed by all participants in all undertakings relative to this endeavor.

Immediate dissemination of this memorandum to the concerned is desired.

ALLAN G. FARNAZO
Director IV
and concurrent Officer-In-Charge
Office of the Schools Division Superintendent

RECORDS SECTION
RELEASED
DATE: 2/2/23
BY: [Signature]

For the Schools Division Superintendent
[Signature]
REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

CID/cet



Address: **Mankilam, Tagum City, Davao del Norte**
Telephone Number: (084) 216-6742 | Telefax (084) 216-65 Website:
www.depeddavnor.ph | Facebook: Deped Davao del Norte

