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Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
CID-2023-0110

To: Eduard C. Amoguis, Chief Education Supervisor, CID  
Ramel M. Pilo, Chief Education Program Supervisor, SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads Concerned

Subject: **DIVISION PLANNING CONFERENCE OF TECHNICAL WORKING GROUP  
AND OTHER COMMITTEES ON THE CONDUCT OF THE 2023 DIVISION  
MEET**

Date: February 21, 2023

The Division Meet 2023 is scheduled on March 10-12, 2023 at Davao del Norte Sports and Tourism Complex to be participated by ten (10) delegations.

In view of this, this office shall conduct the Division Planning Conference of Technical Working Group and other Committees on February 25, 2023 at Division Conference Room from 8:00 o'clock in the morning to 5:00 o'clock in the afternoon.

The list of the target participants to this planning conference is hereby attached (see Enclosure 1).

Travel expenses shall be charged against Division/ School MOOE subject to the usual accounting and auditing rules and regulations.

Service credits/ Compensatory Overtime Credits (COC) shall be given to the participants following the provision of DO 53, s. 2003 entitled "Updated Guidelines on Grant of Vacation Service Credits".

Everyone is enjoined to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.

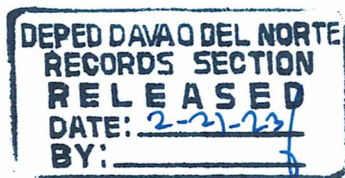
Health and safety protocols must be strictly observed by all participants in all undertakings relative to this endeavor.

Immediate dissemination of this memorandum to the concerned is desired.

**ALLAN G. FARNAZO**  
Director IV  
and concurrent Officer-In-Charge  
Office of the Schools Division Superintendent

For the Schools Division Superintendent

**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent



CID/CET

**RAMEL M. PILO**  
Chief, SGOD

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