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Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
CID 2023-0141

To: Rebecca C. Sagot, CESO VI-ASDS  
Eduard C. Amoguis, EdD-CID Chief  
Dominic M. Dizon, EdD-PSDS, Talaingod District  
All Elementary and Secondary School Heads of Talaingod District

Subject: **MEETING OF SCHOOL HEADS OF TALAINGOD DISTRICT**

Date: March 2, 2023

1. Please be informed of the meeting of school heads on March 3, 2023, 8:00 am at Sto. Niño Central Conference Hall, Sto. Niño, Talaingod, Davao del Norte.
2. The purpose of the meeting is to discuss matters regarding the conduct of Division Meet 2023.
3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations. Travel of the participants is chargeable against School/ Local Funds/ MOOE subject to the usual accounting and auditing rules and regulations. Participants must, however, provide their own lunch and appropriate athletic clothes.
4. All concerned are required to strictly observe the health protocol as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office. In conducting the different DepEd Programs, Projects and Activities (PPA's), Equal Opportunity Principle (EOP) and strict safety protocols shall be observed at all times.
6. Immediate dissemination of this memorandum to all concerned is desired.

For the Schools Division Superintendent

**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent

