



Republic of the Philippines  
Department of Education  
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
CID-2023-0165

To: Rebecca C. Sagot, CESO VI- ASDS  
Eduard C. Amoguis, EdD – CID Chief  
Ramel M. Pilo, SGOD Chief  
Eric P. Indie, EdD – PSDS, Asuncion District  
All Elementary and Secondary School Heads of Asuncion District

Subject: **SCHOOL HEADS MEETING OF ASUNCION DISTRICT**

Date: March 13, 2023

1. Please be informed of the meeting of school heads on March 15, 2023, 8:00 am at Asuncion District Conference Hall, Cambanogoy, Asuncion, Davao del Norte.
2. The purpose of the meeting is to discuss matters regarding the conduct of the Research Capability Building Phase 2 and Evaluation of the Division Meet 2023.
3. Travelling and other incidental expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. All concerned are required to strictly observe the health protocol as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this memorandum to all concerned is desired.



For the Schools Division Superintendent:

**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent

CID/epi

