



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE  
CARMEN DISTRICT

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2023 – 0228

To: Public Schools District Supervisor  
All School Heads Elementary and Secondary

Subject: **1st SCHOOL ADMINISTRATORS' MEETING OF CARMEN DISTRICT  
WITH THE NEW PUBLIC SCHOOLS DISTRICT SUPERVISOR**

Date: March 24, 2023

1. The purpose of this meeting is to discuss matters relative to the integration of MATATAG agenda to the Instructional Supervisory Plan of all School Heads and Public Schools District Supervisor and other important topics on March 27, 2023, Monday at 1:00 p.m. The venue of the meeting will be at Carmen Central Elementary School SPED Center.
2. Travelling and other incidental expenses are chargeable against School Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.
3. All concerned are required to strictly observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) in COVID 19 during this pandemic. All are also encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. For widest and prompt dissemination.

**ALLAN G. FARNAZO**

Director IV

And Concurrent Officer-In- Charge  
Office of the Schools Division Superintendent

For the Schools Division Superintendent

**REBECCA C. SAGOT, CESO VI**

Assistant Schools Division Superintendent

**ROSALINDA N. DIONIO**

Administrative Officer V

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