



23-15282

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2023-0245

To: Dr. Rebecca C. Sagot, CESO VI – ASDS
Dr. Eduard C. Amoguis, EdD – Chief Education Supervisor
Marlon G. Ebrado - PSDS
Elementary and Secondary School Heads of New Corella District

Subject: **TURN-OVER AND INSTALLATION OF SCHOOL HEADS FOR SAN JOSE ELEMENTARY SCHOOL AND LIMBAAN ELEMENTARY SCHOOL, NEW CORELLA DISTRICT**

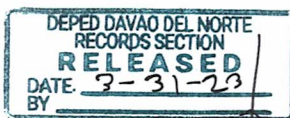
Date: March 30, 2023

1. Change of leadership in school is inevitable as it is within the existing policies and it is designed to swing more improvements and curricula innovations. It is in this regard that San Jose Elementary school and Limbaan Elementary school are set to conduct the turn over and installation ceremony for the new school heads on March 31, 2023 from 8am until 12 noon.
2. Participants shall be the school heads and the Public Schools District Supervisor of New Corella District.
3. Travelling and other incidental expenses relative to the conduct of this activity shall be chargeable against school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.
4. All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all is encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. For widest dissemination and compliance.

ALLAN G. FARNAZO
Director IV
And concurrent Officer-In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent



CID/mge

