



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2023-0258

To: Rebecca C. Sagot, CESO VI- ASDS
Eduard C. Amoguis, EdD – CID Chief
Ramel M. Pilo - SGOD Chief
Eric P. Indie, EdD – PSDS, Sto. Tomas West District
All Elementary and Secondary School Heads of Sto. Tomas West District

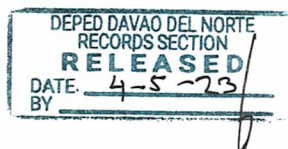
Subject: **REGULAR SCHOOL HEADS' MEETING OF STO. TOMAS WEST DISTRICT**

Date: April 4, 2023

1. In relation to the Enhanced Basic Education Curriculum's full implementation, this office hereby informs the field the conduct of the regular school heads' meeting which shall be held every Tuesday at 8:30 a.m. as well as the school monitoring which shall be done every Tuesday to Friday for both the elementary and secondary levels of Sto. Tomas West.
2. Furthermore, attendance at the specified meeting is required. Meanwhile, if there are activities such as division, regional, and national, these should take precedence over regular meetings and school monitoring.
3. Travelling and other incidental expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. All concerned are required to strictly observe the health protocol as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

CID/epi



For the Schools Division Superintendent


REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent

