



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2023-0274

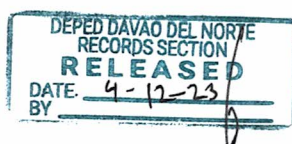
To: Rebecca C. Sagot, CESO VI - ASDS
Eduard C. Amoguis – CID Chief
Bernardo F. Boyles, PSDS – Carmen District
Lourdes A. Navarro, EPS – Matrix Supervisor of Carmen District
All Carmen District Elementary and Secondary School Heads

Subject: **CARMEN DISTRICT SCHOOL HEADS' REGULAR MEETING AND SCHEDULE OF SCHOOLS' MONITORING**

Date: April 12, 2023

1. This office informs the conduct of a Regular School Heads' Meeting every Friday of the week at 8:00 o' clock in the morning and as the need arises any day of the week as well as the Monitoring of Schools is set every Tuesday to Friday both elementary and secondary levels of Carmen District.
2. It is to address the "MATATAG" agenda, which stands for a four-side holistic approach to basic education improvement through giving technical assistance on instructional supervision, monitoring on the management of the different programs, projects, and activities of all schools.
3. Attendance is a must, however, in case of division, regional, and national activities scheduled in conflict with the set meeting and monitoring, it is advised then that these activities be given priority over the regular meeting and monitoring of schools.
4. It is always reiterated and emphasized that all personnel involved in the activity must observe proper standards and proper safety protocols and continually support and recognize the value of equality and diversity as stipulated in Division Memorandum No. 818, s. 2021.
5. Travelling and other incidental expenses of the participants relative to the participation of the said activities shall be charged to schools' MOOE and/ or any local funds subject to the usual government accounting and auditing rules and regulations.
6. Wide dissemination of this memorandum to all concerned is desired.

CID/bfb



REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

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