



23-17527

Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**CID-2023-0285**

To: Rebecca C. Sagot, CESO VI – Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD – Chief Education Program Supervisor-CID  
Ramel M. Pilo- Chief Education Program Supervisor-SGOD  
Gloria B. Subong-EPS, Kindergarten and Edukasyon sa Pagpapakatao  
Allen T. Guilaran, EdD-Education Program Supervisor  
Exelsis Deo A. Deloy, PhD- Education Program Supervisor  
Public Schools District Supervisors  
Concerned School Heads in Elementary and Secondary Schools

Subject: **PARTICIPATION OF THE DOCUMENTATION TEAM MEMBERS TO THE DAVAO REGIONAL ATHLETIC ASSOCIATION (DAVRAA) MEET 2023**

Date: April 14, 2023

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1. The Davao Regional Athletic Association (DAVRAA) 2023 Meet shall commence on April 23-28, 2023 at Davao del Norte Sports and Tourism Complex (DNSTC), Mankilam, Tagum City, and part of the activity is the involvement of coverage by the selected Documentation and Media Members of the Division.
2. The Documentation Team members shall begin working the pre-coverage and interviews of the DAVRRA Meet 2023 in the morning (Please see attached enclosures for the articles to be covered), shall attend the coordination meeting on April 18, 2023 at 1:00 P.M. and, shall submit themselves for I.D. Picture taking. The campus journalists shall prepare as well parental consent of their involvement on the said date.
3. The arrival of the Documentation Team should be April 23, 2023 at 8:00 AM at the DAVNOR quarter, Laureta Elementary School, Tagum City.
4. During the DAVRAA proper, it is advised that the participants shall bring their own personal beddings, clothing, personal hygiene kits, and eating utensils. The campus journalists shall prepare as well parental consent of their involvement in the entire duration of the Activity.
5. Completion of Articles for April 24, 2023 release must be done on/or before 12:00 noon of April 23, 2023, care of: Sir Ryan Poliran and Maam Jerlyn Singson. All Documentation Team Members must be at the Sports Complex at 3:00 PM on April 23, 2023 for the opening program.
6. Meals and Snacks of the Documentation Members shall be charged against to the Special Education Fund (SEF) for the Regular Sports. Travel expenses of the





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participants during the said training shall be charged against School MOOE, and other local funds, subject to usual accounting and auditing rules and regulations.

7. Classes of the teacher-participants shall be arranged accordingly to avoid disruption of classes, adhering to the policy of *"No disruption of classes, pursuant to the provision under DepEd Order (DO) 9 s. 2005, Instituting Measures to Increase/ Engaged Time on Task and Ensuring Compliance Therewith"*.
8. Moreover, since there are involvements that fall on Saturdays and Sundays, service credits/compensatory overtime credits (COC) shall be given to the participants pursuant to DepEd Order No. 53 s. 2003.
9. Attached are enclosures of the list of the members of the documentation team and the topics to be covered in the DAVRAA proper.
10. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
11. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

CID/ atg, edad





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Enclosure 1

**DAVRAA MEET 2023**

***Media & Documentation Committee***

Chairperson	:	Allen T. Guilaran
Co-Chair	:	Exelsis Deo A. Deloy
Members	:	Neil Edward Diaz Jerlyn S. Baconga Gertrudes Donato Vicente Pines Ryan Poliran Richel Japay Shiela Marie Agudera Jeffrey Solidarios Darwin Pasalgon Aubrey Pacifico Mary Queen Cabanilla Regine Martinez Seath Yuri Quilla Avril Shien Tamayo Trisha Dyle Nasayao Kirby Josh Quilla Paul Rex Manile Gil Christ Nathan Cuñado Jay Lloyd Vloria John Caster Yoldi Erica Salumbides Norr Clifford Rosel Denrick Rosel Kyle Cezar Dela Cueva Carl Allen Mancao Glenn Balgoma Joan M. Largosa Nestor Mangallan Hilda Ermias







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Enclosure 2

**2023 DAVRAA DOCUMENTATION TEAM TOPICS**

**NEWS PAGE**

- **Opening Program** - Mary Queen Cabanilla & Richel Japay/Paul Rex Manile
- **Speech News (KEYNOTE SPEAKER)** - Mary Queen Cabanilla & Richel Japay / Paul Rex Manile
- **Speech News (DIGNITARIES)** – Avril Shien Tamayo & Richel Japay / Paul Rex Manile
- **Schedule of Games & Venue** – Regine Martinez & Shiela Marie Agudera/ Kirby Josh Quilla
- **Sports News for DAVNOR Delegation** – Seath Yuri Quilla & Shiela Marie Agudera / Kirby Josh Quilla

**FEATURE PAGE**

- **Interview: New SDS Reynaldo B. Mellorida (SPORTS ENTHUSIAST)** - Aubrey Pacifico & Gertrudes Donato/ Kirby Josh Quilla
- **Interview: Sir Giovanni Gulanes (DAVRAA FUNDS)** – Aubrey Pacifico & Gertrudes Donato/ Trisha Dyle Nasayao
- **Interview: Sir Clemente Timbal (PREPARATION OF DAVNOR DELEGATION)** - Regine Martinez & Shiela Marie Agudera/ Kirby Josh Quilla
- **Interview of Aries Gamino, school head of Davao Sports Academy**-Jerlyn Baconga
- **DAVRAA Jingle**-Ryan Poliran
- **Billeting Map**- DAVRAA Secretariat
- **Opening Salvo: Photo Essay** – Trisha Dyle Nasayao
- **Sports Complex: Photo Essay** – Kirby Josh Quilla

