



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2022-0290

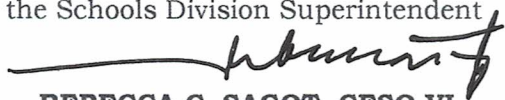
To: Rebecca C. Sagot, CESO VI - ASDS
Eduard C. Amoguis- CID Chief
Jocelyn C. Cadiante – OIC-PSDS
All Elementary and Secondary School Heads of Braulio E. Dujali District

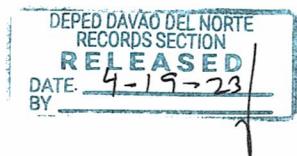
Subject: **BRAULIO E. DUJALI DISTRICT SCHOOL HEADS' REGULAR MEETING AND SCHEDULE OF SCHOOLS' MONITORING**

Date: April 17, 2023

1. Please be informed of the conduct of a Regular School Heads' Meeting every Tuesday of the week, at 8:00 o'clock in the morning and as the need arises any day of the week as well as the Monitoring of the Schools is set every Tuesday to Thursday both elementary and secondary levels of Braulio E. Dujali District.
2. It is to provide governance and technical support in the full implementation of the basic education curriculum, monitoring of schools giving of technical assistance on matters of instructional supervision, self-management, school-based decision making, utilization and development of school resources and implementation of the different programs, projects and activities of all schools.
3. Attendance is a must, however, in case of division, regional, and national activities scheduled in conflict with the set meeting and monitoring, it is advised then that these activities be given priority over the regular meeting and monitoring of the schools.
4. Travel and other incidental expenses incurred during the meeting is chargeable against School Maintenance and Other Operating Expenses (MOOE) funds subject to the usual accounting and auditing rules and regulations.
5. All participants are required to strictly observe the health protocols as prescribed by the IATF during this time of pandemic.
6. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
7. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

REBECCA C. SAGOT, CESO VI
Assistant Schools Division Superintendent



CID/jcc

