



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

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Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**CID-2023-0353**

To: Rebecca C. Sagot, CESO VI- Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD, - Chief Education Program Supervisor- CID  
Ramel M. Pilo – Chief, School Governance & Operation Division  
Divina P. Dela Cueva, EdD -Public Schools District Supervisor  
Kapalong West District and School English Coordinators

Subject: **DISTRICT MEETING & RE-CHO TRAINING OF SCHOOL ENGLISH  
COORDINATORS OF KAPALONG WEST DISTRICT**

Date: May 9, 2023

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1. There will be a half-day meeting and a re-echo training for all school Elementary & Secondary English Coordinators of Kapalong West District at Gabuyan Central Elem. School on May 11, 2023 at 1:00 – 4:30 P.M. in preparation for the conduct of the District Festival of Talents.
2. The said activity aims to realize the following objectives:
  - a. Equip the coordinators with necessary skills and capability to train their coaches and contestants on the events for the Festival of Talents in English, and
  - b. Organize a Technical Working Group to lead in the conduct of the District Level Competition.
3. It is emphasized that **no disruption** of classes shall be imposed in the conduct of the activity based on the DepEd Order No. 9 s. 2005 (Instituting Measures to Increase Engaged Time-On Task and Ensuring Compliance Therewith). Teachers who will take part in the activity are advised to prepare substitution forms duly signed by the School Principal.
4. In adherence to all policies, everyone is encouraged to continuously support and value equity and diversity (Equal Opportunity Principle) within the Department.
5. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

  
**REBECCA C. SAGOT, CESO VI**  
Assistant Schools Division Superintendent



CID/dpdc

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