



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2023 - 0384

To: Eduard C. Amoguis – CID, Chief Education Program Supervisor
Noli t. De Felipe – Public Schools District Supervisor
School Heads – Elementary and Secondary of Asuncion District

Subject: **District Coordination Meeting**

Date: May 12, 2023

1. Please be informed of the conduct of **District Coordination Meeting** of both Elementary and Secondary schools at the district office of Asuncion on May 17, 2023, 8:30 A.M. in preparation for the incoming Division Festival of Talents on June 1-2, 2023.
2. The activity aims to discuss the mechanics and guidelines of the different competitions and to develop matrix of activity during the conduct of the district level.
3. Furthermore, NO DISRUPTION of classes shall be imposed in the conduct of the activity based from DepEd Order No. 9 series of 2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith). Consequently, teachers who will attend the meeting shall prepare substitution slip duly signed by the School Principal.
4. Transportation and other expenses to be incurred during the conduct of the activity shall be chargeable against school/local funds subject to the usual accounting and auditing rules and regulations.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

[Signature]
ROSALINDA N. DIONIO
Administrative Officer

cid/ntd

