



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID 2023 - 0385

To: Rebecca C. Sagot, CESO VI - ASDS
Eduard C. Amoguis - CID Chief
Ronnie A. Publico, PSDS - Talaingod District
School Heads of Talaingod District
All other concerned

Subject: **PLANNING CONFERENCE OF ALL MAPEH SCHOOL COORDINATORS OF TALAINGOD DISTRICT**

Date: May 12, 2023

1. This Office informs all the Elementary and Secondary School Coordinators of MAPEH of the district for a Planning Conference on May 16, 2023 (Tuesday) at 3:00 p.m. onwards at Sto. Nino Central Elementary School Conference Hall to discuss matters relative to the preparation of the coming Division Festival of Talents on June 2, 2023.
2. Agenda for this meeting are the following:
 - A. Presentation of Events and Mechanics
 - B. Finalization of the tasks of different Committees;
Other matters
3. The said planning conference will be facilitated by the Public Schools District Supervisor and MAPEH District Coordinators.
4. Travel, meals and other incidental expenses incurred in the activity shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
5. It is emphasized that everyone shall observe and follow the minimum health protocols in accordance with the Inter-Agency Task Force Against Infectious Disease (IATF) and the Department of Health (DOH) rules and guidelines, while the Equal Opportunity Principle (EOP) must always be upheld.
6. Wide dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

ROSALINDA N. DIONIO
Administrative Officer V

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