



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**CID-2023-0393**

To: Rebecca C. Sagot CESO VI - Assistant Schools Division Superintendent  
Eduard C. Amoguis EdD - Chief Education Supervisor, CID  
Janice A. Fernandez – Public Schools District Supervisor  
San Isidro District School Heads  
San Isidro District Elementary & Secondary Teachers

Subject: **SAN ISIDRO DISTRICT COORDINATORS MEETING FOR DISTRICT FESTIVAL OF TALENTS**

Date: May 15, 2023

1. The field is hereby informed on the **Conduct of San Isidro District Coordination Meeting on May 18, 2023 (Thursday) 8:00 a.m. – 12:00 p.m. at San Isidro District Conference Room.**
2. The objectives of the meeting are as follows:
  - a. finalize events to be contested for the District Festival of Talents;
  - b. prepare necessary documents for the upcoming District Festival of Talents; and
  - c. assign necessary committee of the district Festival of Talents.
3. Traveling and other incidental expenses on the conduct of this activity shall be chargeable against the school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual government accounting and auditing rules and regulations.
4. Furthermore, NO DISRUPTION of classes shall be imposed in the conduct of the activity based from DepEd Order No. 9 series of 2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith). Hence, teachers who will attend the meeting shall prepare substitution forms duly signed by the School Principal.
5. Immediate dissemination of this memorandum is desired.



**REYNALDO B. MELLORIDA CESO V**  
Schools Division Superintendent

CID/jaf

