



Republic of the Philippines  
**Department of Education**  
REGION XI

**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2023-0588

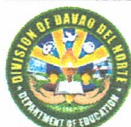
To: Rebecca C. Sagot CESO VI – Assistant Schools Division Superintendent  
Eduard C. Amoguis EdD – Chief Education Supervisor, CID  
Marlon G. Ebrado – Public Schools District Supervisor  
New Corella School Heads  
New Corella Teachers

Subject: **NEW CORELLA DISTRICT SCHEDULE FOR CHECKING OF SCHOOL FORMS**

Date: July 4, 2023

1. As we approach the end of the academic year, it is crucial to ensure accuracy and completeness in the preparation of school forms. Properly completed school forms not only serve as vital records but also contribute to the effective monitoring and evaluation of educational programs. Therefore, outlines the guidelines for checking school forms to maintain consistency and quality across all educational institutions. The Checking of Forms is slated on July 6-7, 2023.
2. Hereunder are the assigned schools to serve as checkers.

NO	SCHOOL	ASSIGNED SCHOOL
1	Cabidianan ES	Macgum IS
2	Carcor ES	San Jose ES
3	Dasing ES	Sta Cruz ES
4	Del Pilar ES	New Cortez ES
5	El Salvador ES	Patrocenio ES
6	El Unido ES	New Bohol ES
7	Guadalupe ES	Lataban ES
8	Kauswagan ES	Sta Fe ES
9	Lataban ES	Guadalupe ES
10	Limbaan ES	San Roque ES
11	Macgum IS	Cabidianan ES
12	Manguangan IS	Maming ES
13	Maming ES	Manguangan IS
14	Mesaoy ES	New Corella CESSC
15	New Bohol ES	El Unido ES
16	New Corella CESSC	Mesaoy ES
17	New Cortez ES	Del Pilar ES
18	New Sambog ES	Silangan ES
19	Patrocenio ES	El Salvador ES
20	San Jose ES	Carcor ES
21	San Roque ES	Limbaan ES
22	Saug ES	New Corella CESSC
23	Silangan ES	New Sambog ES





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24	Sta. Cruz ES	Dasing ES
25	Sta. Fe ES	Kauswagan ES
26	Sto. Niño ES	Suawon ES
27	Suawon ES	Sto Nino ES
28	Limbaan NHS	Sta Fe NHS
29	Mesaoy NHS	New Corella NHS
30	New Corella NHS	Mesaoy NHS
31	Sta. Fe NHS	Limbaan NHS

- Orientation to the selected members of the checkers team and the determination of teacher members shall be done by the school principal with consideration to the size of the assigned school. It is understood that master teachers are the most recommended members of the team.
- Travel and other incidental expenses on the conduct of this activity shall be chargeable against the school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual government accounting and auditing rules and regulations.
- All concerned are required to STRICTLY observe the health protocols as prescribed by the Inter-Agency Task Force (IATF) on COVID 19 during this pandemic. Further, all are encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
- For widest dissemination and compliance.



CID/mge

**REYNALDO B. MELLORIDA CESO V**  
Schools Division Superintendent *[Signature]*

